

## Bylaws of the Alliance Friends of the Library

### ALLIANCE FRIENDS OF THE LIBRARY, INC.

#### Resolution:

Whereas, there is a library within the Alliance Learning Center facility.

Whereas, there will be more demands placed on library services, it is therefore,

Resolved, that we are an organization whose purpose is to help fulfill the continuing role of the library in Alliance.

#### Article I. NAME

The name of this organization shall be Alliance Friends of the Library, INC.

#### Article II. PURPOSES

The object of this organization shall be to encourage public interest in and support of the library; to cooperate with the library staff and library board in providing library services and facilities; and to organize fundraising projects.

#### Article III. MEMBERS

Section 1. Anyone interested in the organization and its purpose shall be eligible for membership.

Section 2. Two membership classifications exist: Yearly and Lifetime.

Section 3. Membership dues shall be \$5.00 for Yearly members and \$50.00 for Lifetime members. Yearly dues are payable on or before July 1.

#### Article IV. OFFICERS AND ELECTIONS

Section 1. The elected officers of this organization shall be President, Vice President, Secretary and Treasurer. The Membership Chairperson shall be appointed by elected officers within a month following their assumption of offices.

Section 2. The officers and appointed Membership Chairperson of this organization shall serve for two years and their term of office shall begin at the close of the annual meeting at which they are elected and appointed.

Section 3. No officer or chairperson may hold the same office for more than two consecutive full terms.

Section 4. Election shall be during the annual meeting by ballot and a plurality vote shall elect when there are two or more nominees for an office. In the event there is only one nominee for an office, a voice vote shall be in order.

#### Article V. DUTIES OF OFFICERS

Section 1. The President will preside at meetings of the Executive Board and at the general membership meeting and attend library board meetings when possible.

Section 2. The Vice President will perform the duties of the President in the absence of the President.

Section 3. The Secretary will record the attendance and minutes of the meeting of the Executive Board and record the same at any additional Alliance Friends of the Library meetings.

Section 4. The Treasurer will have custody of the funds of the organization, maintain and keep financial records, pay bills approved by the Executive Board, and make financial reports as requested by the Executive Board.

Section 5. When a vacancy occurs of an Executive Board member, the remaining Executive Board members shall appoint a person to serve the remaining term of vacated office.

## Article VI. MEETINGS

Section 1. The annual meeting of the Alliance Friends of the Library, INC. shall be held each year in April or May.

Section 2. The annual meeting shall be for the purpose of A. election of officers, B. annual reports, C. such other business as may come before the meeting.

Section 3. A quorum will consist of 10 Alliance Friends of the Library, INC. members and the Executive Board.

## Article VII. EXECUTIVE BOARD

Section 1. The Executive Board shall consist of the four officers, the Membership Chairperson and the director of the Alliance Public Library.

Section 2. The Executive Board shall meet at least two weeks prior and no more than one month prior to the annual meeting to discuss business and matters of interest to the organization and will plan the annual meeting agenda.

## Article VIII. COMMITTEES

Section 1. The Executive Board may appoint committees as deemed necessary.

## Article IX. PARLIAMENTARY PROCEDURE

Robert's Rules of Order Newly Revised, when not in conflict with the bylaws, shall govern the proceedings of this organization.

## Article X. AMENDMENTS

These bylaws may be amended by the Executive Board at a regular or special meeting or by a majority vote of the membership at the annual meeting.