

**Alliance  
Public Library**

1750 Sweetwater Ave.  
Alliance, Nebraska



**Alliance Public Library Arts & Craft Fair Application**  
**Saturday, September 17<sup>th</sup>, 2016 ~ 9:00 a.m. to 5:00 p.m.**  
<http://libraries.ne.gov/alliance/craft-show>

The Alliance Public Library Arts and Craft Fair is free and open to the public. We provide an opportunity for both businesses and individuals to sell their art, crafts, and food. Booths are for handmade goods only and home based consultation businesses will not be considered. Applications must be received by 7/22/16 and you will be notified by 7/29/16 of your application's approval status.

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Company Website: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vender type:  Food Truck (must have city approved license)  Crafts

Description of items\* you would like to sell:

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\*Please attach 2 to 3 photos of your work, provide a website with photos, or email photos to [soconnor@cityofalliance.net](mailto:soconnor@cityofalliance.net). Photos must be submitted for consideration of application.

Conditions of Participation:

- Prior approval of the application by the Alliance Public Library.
- Booth spaces are 10'x10' and are provided for FREE. You will be responsible for providing your own tables, chairs, canopy, etc. Electricity is not available.
- Only goods created by the vendor may be sold. Food vendors must have city approved permits.
- Set up will be Saturday, September 17<sup>th</sup> from 7:30 to 9:00 a.m. You must occupy your booth by 9:00 a.m. Clean-up begins at 5:00 p.m., and we ask that you remain set up for the entire duration of the event.
- You must provide your own packaging and change, and all items for sale must be priced.
- You are responsible for preparation and clean up of your area.
- We will try to accommodate requests, but there are no guarantees of room/table assignments.
- It is the individual vendor's responsibility to report earnings both to State and Federal tax agencies for their own tax purposes.
- Alliance Public Library will be extended temporary rights to use photo submissions for event publicity efforts.
- The Alliance Public Library retains the right to request immediate removal of a booth, in the event the rules are not followed or other actions of the vendor that are not in the best interests of the Alliance Public Library.
- The City of Alliance, the Alliance Public Library and any affiliated groups assume no liability for loss or damage of property or merchandise.

**Contact the library at 308-762-1387 for more information. Please remit applications to:  
Alliance Public Library Craft Show, 1750 Sweetwater Ave., Alliance, NE 69301.**