

Library Board Meeting May 11, 2020

This meeting will be held via Zoom

<https://zoom.us/j/95666421890>

Meeting ID: 956 6642 1890

Meeting called to order at 7:05

Call to Order: This is an open meeting of the Arapahoe Public Library Board. The Arapahoe Public Library Board abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is available at the library's front desk.

Roll Call: Benita, Patrick, Donnie, Carrie, Kylea

- Attending: Benita, Patrick, Carrie, Kylea, Donnie joined at 7:07
- Director – Jennifer
- City Council – Troy
- Guest Speaker: Denise Harders,

- Benita asked the guests where they wanted to speak at.

Minutes and Approval

Accept minutes from the month of April

Connie asked if her resignation could be in the minutes.

Donnie motioned to approve and Kylea second to make the following addition to the last months minutes. Made one amendment (states: *Connie submitted a letter of resignation under protest and this is letter is on file) and this as added and sent to Jennifer.

Treasurer's Report

Accept Treasurer's Report for the Month of April

Talked about how summer reading is different this year as we aren't having groups of kids in the building. We have had a great donation of bikes for Summer reading gifts.

Reviewed Treasurer's report that was prepared and sent by Donna as well as Petty cash.

Motioned to approve the report by Patrick and second by Donnie

Old Business

Sign Code of Ethics

New board members need to sign the code of ethics

Orientation for new board members is something we need to do.

*Benita will touch base with Carrie & Donnie regarding this to review code of ethics and ins and outs of the board.

Carrie needs to sign the code of ethics still

Librarian's Report

Jennifer reported on all of her items from COVID 19 to Gala. A wide variety of items were discussed.

New Business

Discussion of hiring new staff member

Kylea motions to go into executive session and Donnie second this. Executive session begins at 8:08pm

Executive session ended at 8:40pm

Re-opening the library to the public

What is the governor's position on libraries opening? – Donnie

Denise said things change minute by minute basis and last she heard he was turning it over to each area's health department.

Jennifer said she's following school protocol for what to do with summer reading programs.

Library doesn't have supplies clean up after all the people in the library if this happened

City council is waiting on things as well... Troy said to wait a couple of weeks before moving forward here. Troy said it comes down to what we feel safe to do.

Do curbside delivery until the next board meeting in June (June 8th)

New Foundation Members:

John Strand, Star Corbin & George Probasco

Kylea motioned to approve John, Star & George as new foundation members. Kylea, Donnie, Beinta, Carrie, & Patrick all in favor.

Agenda Item

Watch the video Working Effectively with the Director at your home and be ready to discuss during the Zoom meeting

Denise spoke about this video and opened it up to questions.

Benita talked about how we all need to work together!

Kylea mentioned how the board is not involved in day to day ins and outs of the library. This is the director's jobs.

This series is a good series to watch and review together. The take 5/10 series is also good. – Denise

Good to talk about these during our meetings to get our time built up! – Denise

Patrick talked about re certification every 3 years (accreditation)

Denise talked about community needs of this might have focus groups to talk about this.

There are a lot of ways to get with the community regarding this.

Find a community need we want to answer and add this to our plan. We don't have to start a new plan... we get to continue to add to this.

Jennifer talked about how important strategic planning is!

Denise talked about in the open meetings act that we don't always have to allow public comment if the agenda is very full. She also talked about how we are moving forward how we amended the minutes. What happens if a specific person wants to keep talking at the a meeting.

*A board may not be required to allow citizens to speak at each meeting. Denise shared this with us. 841412 subsection 2 (state statute)

*Do we announce at the beginning of the meeting and put on the agenda that is posted.

Donnie asked about orientation about how we should move forward here and what we should do with pointers here.

Do we meet as a group or just a small session?

Patrick mentioned a group would be good.

We will meet at a different meeting.

Review Exterior Maintenance Needs

Normally when we meet in person we do this together and walk through the library. Don't really need to do that this year due to renovation coming up.

Won't need to review that this month/year due to renovation coming up

Evaluate the Director-give your form to the Board President

Give all forms to Benita before the next board meeting. Email to Benita or call her and she can pick these up.

Public Comments (Time limit of 10 minutes)

Adjournment

Motioned to adjourn meeting by Patrick and second by Donnie