

Library Board Meeting November 8, 2021

Call to Order: This is an open meeting of the Arapahoe Public Library Board. The Arapahoe Public Library Board abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is available in community room of the library.

Joint meeting – Foundation & Board

Roll Call:

Present Library Board Members – Carrie, Benita, Kylea

Absent – Patrick

Present Library Foundation – Dave H, John S, George P

Absent – Mary T,

Also Present – Jennifer, Library Director

Public Comment (10 minutes)

Minutes and Approval

Accept minutes from the Month of Oct

Library Board – Carrie motion to approve and second by Donnie

Library Foundation – Dave motion to approve and second by John

Treasurer's Report

Accept Treasurer's Report for the Month of Oct

Library Board – Kylea motion to approve and second by Carrie

Library Foundation – John motion to approve and second by Dave

Old Business

Librarian's Report – Jennifer gave her report

New Business

Discussion of library furniture purchase with the Library Foundation

- No information on grants at this time, won't be announced until 11/19
 - The grant will not cover the book cases
 - Jennifer has asked for \$16,528
 - Other things we might ask for:
 - Seating in area – around \$1,000
 - Difference in what won't be covered if we don't receive the grant – around \$900
 - Dave/John/George have agreed to this below and then will reach out to the remaining members of their foundation board
 - \$17,528
 - The foundation will meet about the above after we know about the grant

Locks on the doors

- Fire door to go into the office. This door locks automatically
- The fire marshal says these doors have to be closed, but they are not required to be locked
- Currently the doors will automatically lock, and they are unable to unlock
- Jennifer would like them to have this be unlocked at all the time
- Jennifer will reach out to Caitlyn and ask a few more questions regarding this
 - Board and Foundation are both ok with Jennifer looking into more options

Discussion of Maintenance Reserve Policy

- Library Foundation – George motioned to maintain the reserve policy as is for the present time, second by John.
 - The policy will stay as is for now

Discussion of potential new hire

- Board – Jennifer discussed possible hire of another high school student during the school year
 - Hannah Whitson has approached Jennifer.
 - Motion to approve by Benita and Second by Kylea

Approve of vinyl installation of library hours on front window

- Board - Yes, it is okay to move forward with this.

Library Board Agenda Item

Set plans for employee and board dinner in Dec

- 12/13 – Jennifer will talk to the staff about this
- Approved the Christmas gifts for the staff

Policy review in January

Adjournment

Foundation: adjourned at 8:01pm

Board: motioned to adjourn at 8:56pm by Carrie and Second by Donnie