

## Library Board Meeting August 11 2025

Meeting called to order at 7:00 pm held at the library

**Call to Order:** This is an open meeting of the Arapahoe Public Library Board. The Arapahoe Public Library Board abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is posted in the Community Room. Public notice of meeting was published in the Valley Voice newspaper the week prior to the meeting.

**Roll Call:** Donnie McCorkle, Benita Adams, Ashley Leising, Carrie Farnier, Gina Ellis – Present; Jennifer Einspahr, Library Director – Present

**Public Comment (10 minutes)** None

### Minutes and Approval

Accept Minutes from July

- Motion to accept July minutes by Donnie and second by Gina. *Motion Carried. Donnie- Aye, Benita- Aye, Ashley- Aye, Carrie- Aye, Gina- Aye*

### Treasurer's Report

Accept Treasurer's Report for July

- The budget is in review by city accountants. May not know by October 1.
- Copier lease error from last month was attempted to be corrected by Dixie but the correction was listed under another debit vs credit, resulting in two payments of 137.22 on our account. Will contact her again.
- Question if Nate Stephens and Emma Strand's hours are being split appropriately between city and library hours and not all coming out of our budget. Will question Dixie about this.
- Motion to approve the approval of bills paid via e-mail when time requires so the city office has enough time to process them before the city council meeting to avoid late fee charges on bills by Carrie and second by Benita. *Motion Carried. Donnie- Aye, Benita- Aye, Ashley- Aye, Carrie- Aye, Gina- Aye*
- Motion to approve July treasurer's report except the transaction listing report by Carrie and second by Ashley. *Motion Carried. Donnie- Aye, Benita- Aye, Ashley- Aye, Carrie- Aye, Gina- Aye*

### Business

- Discuss the purchase of a leaf blower- Approved purchase. Jennifer will price one from Hemelstrands as well as online and use her discretion on where to purchase. It will come out of Misc. expenses.
- Discuss the end of NLC's web hosting for our website- Jennifer will watch webinar to learn more about it. Current services will be supported until Sep 30, 2026.
- Discuss creating a collection of "Library of Things"- Continue to think on it as well as letting Jennifer know if we think of any other programs that might interest us or the community.

### Librarian's Report

- Jennifer presented her report.
- Received \$50 in memory of Pat Snyder. Looking into putting a bench by our little free library in honor of her. Jerry Stephens said we have a bench in storage but it might already be in memory of or sponsored by a business already.

### Agenda Item

Make succession plans for new board members if necessary

- Benita will be done in December. Potential new members- Dana Tarula, Chelsey Zodrow, Katie Dettmann. Be thinking of anyone else we might want to ask.
- Review continuing education requirements of the Board / Trustee Training
- Will plan to watch a course from the United for Libraries Virtual Conference at the next meeting on Sep 8.

### Adjournment

- Adjourned 8:04 PM

**Next meeting – September 8, 2025**