

## Overdrive General Support Page

[http://help.overdrive.com/?Sup=http://nebraska.lib.overdrive.com/Support.htm&nextgen=true&\\_ga=1.53123247.6f890f01-c90e-4781-a428-135d6a5d9b49](http://help.overdrive.com/?Sup=http://nebraska.lib.overdrive.com/Support.htm&nextgen=true&_ga=1.53123247.6f890f01-c90e-4781-a428-135d6a5d9b49)

## Overdrive Extra Support

<http://nebraska.lib.overdrive.com/DE4AD792-D642-4BC6-B57C-FFCEDC3D26F1/10/50/en/Help.htm>

## Overdrive Basic Tutorial

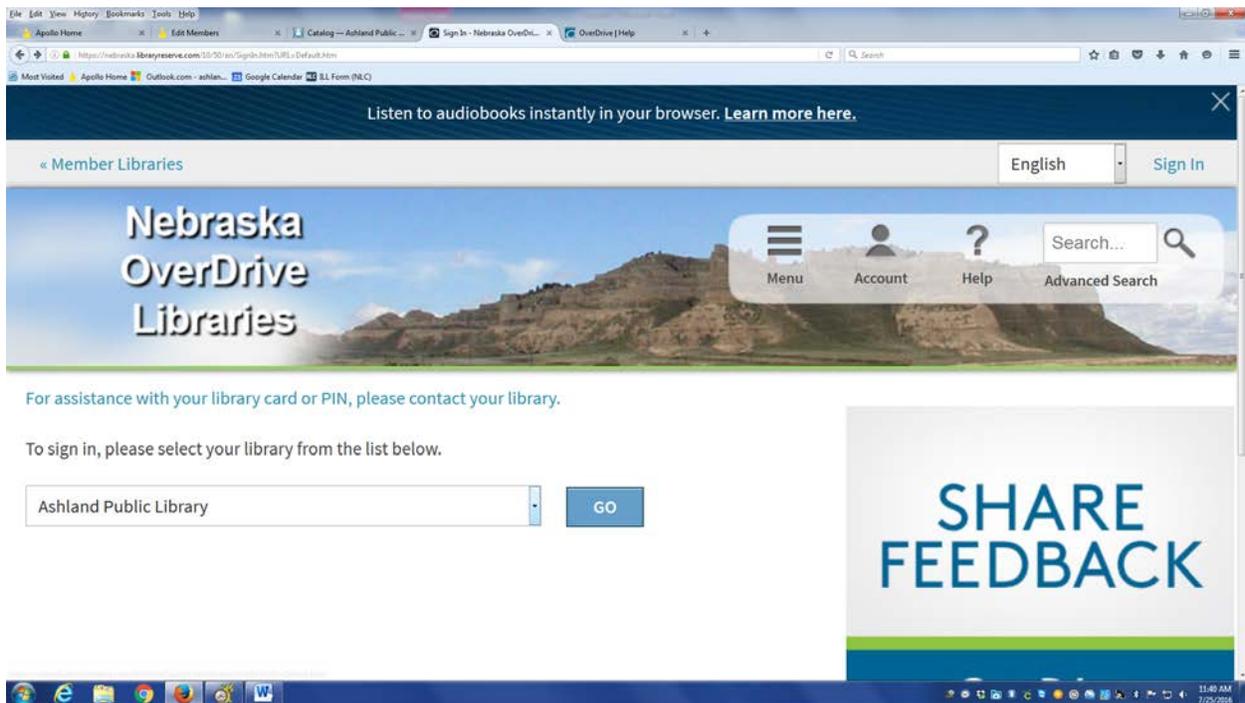
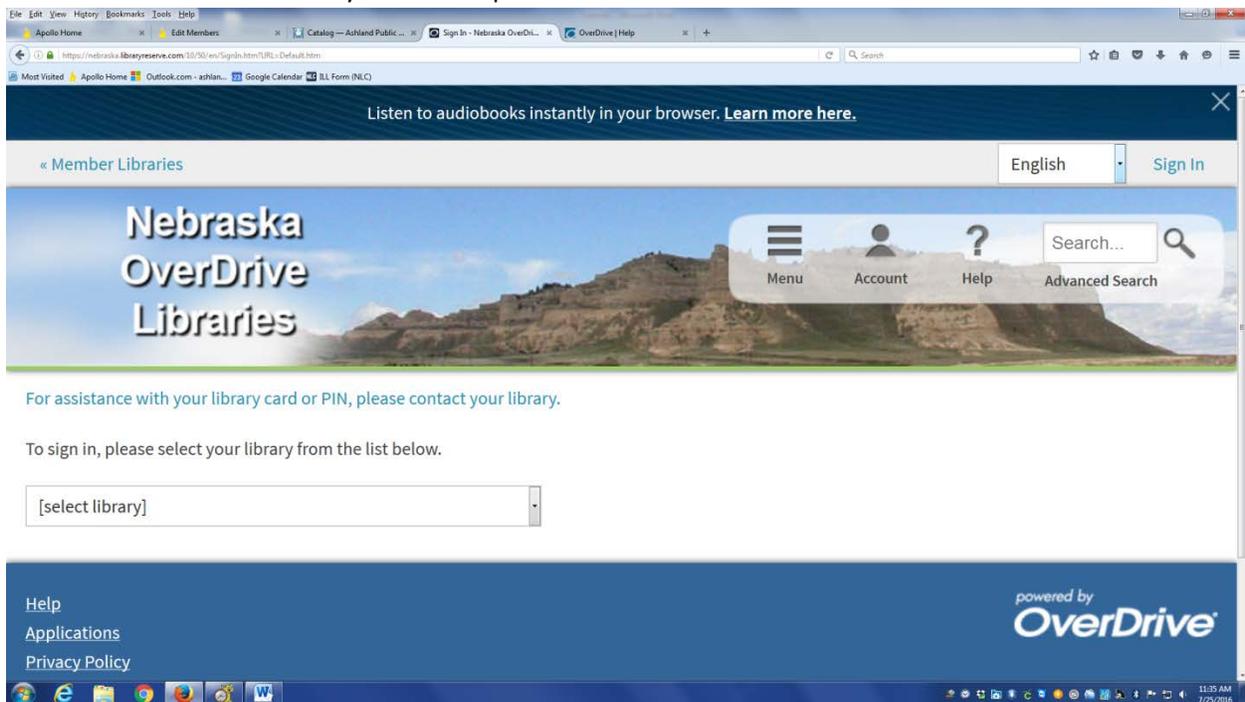
Click "Sign in" on the upper right corner of the Overdrive homepage or the gray pop up at the bottom left corner.

The screenshot shows the Nebraska OverDrive Libraries homepage. At the top, there's a navigation bar with "Member Libraries", "English", and "Sign In". Below that is a large banner with the text "Nebraska OverDrive Libraries" and a search bar. To the right of the banner are icons for "Menu", "Account", "Help", and "Advanced Search". The main content area is divided into several columns of collection categories:

- Featured Collections:** World War II-Fact and Fiction, New Audiobooks, New Releases, Most Downloaded, All Collections...
- eBook Fiction:** All Fiction, Classic Literature, Horror, Historical Fiction, View more...
- eBook Nonfiction:** All Nonfiction, Biography & Autobiography, Business & Careers, Cooking & Food, View more...
- Audiobook Fiction:** All Fiction, Classic Literature, Drama, Horror, View more...
- Audiobook Nonfiction:** All Nonfiction, Biography & Autobiography, Business & Careers, Cooking & Food, View more...
- Children & Teens:** Children Fiction, Children Nonfiction, Teen Fiction, Teen Nonfiction, View more...

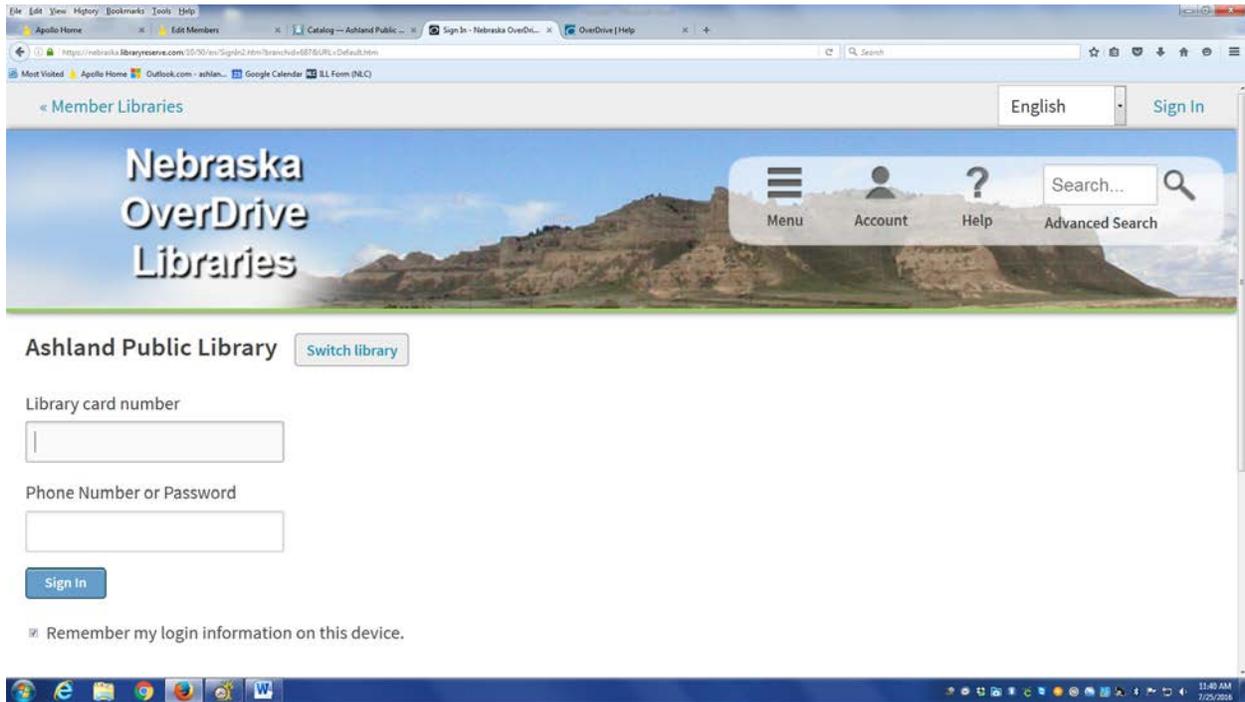
At the bottom, there's a "New eBooks" section with a "Sign In" pop-up that says "More titles may be available to you. Sign in now to see your library's full collection." Below the pop-up are several book covers, including "Yosemite, Sequoia & Kings Canyon", "Grand Canyon", "Ball Lesson", and "The Simpsons Movie".

Select "Ashland Public Library" in the drop down menu.

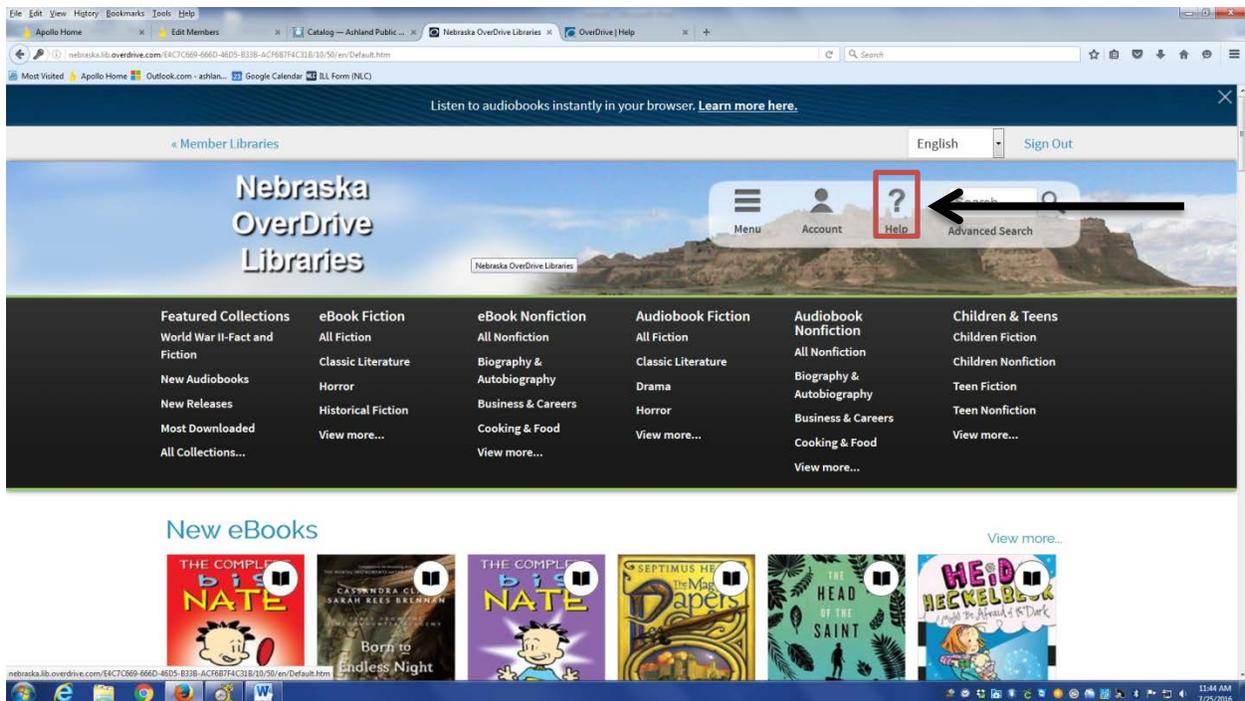


Click "Go".

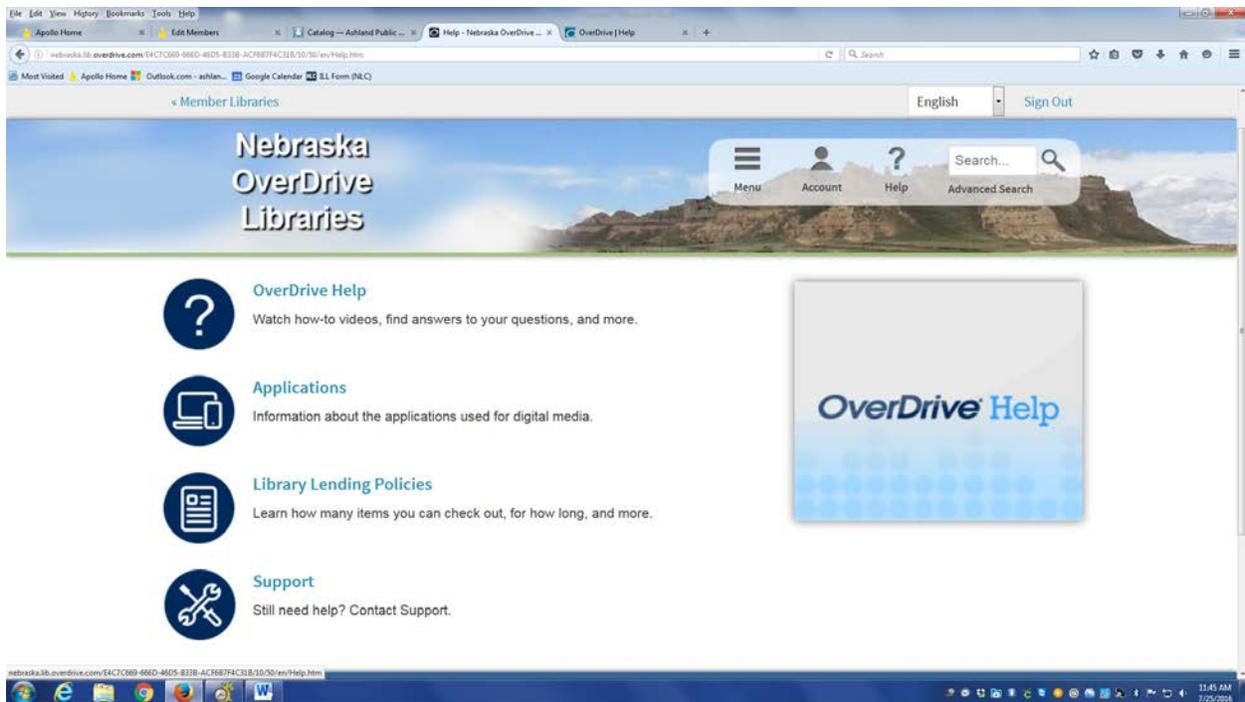
Enter your card number and phone number or password. Remember to check or uncheck the “Remember my login information on this device” button.



Click “Sign In”.



From the homepage, click the “Help” tab.



## Reserving Overdrive Items

To reserve an overdrive item you will have to place a hold using your Overdrive account.

Find the item you are looking for, for example, “Pete the Cat and the New Guy”.



Click the item you wish to reserve and more information will be given about that item.

Within that information there will be a bold blue option: "Download this item". Click it.

The screenshot shows a library catalog search results page. The search term is "pete the cat". The results table shows two items:

Cover	Match	Location	Label	Title	Author	In	Total	Date
	94	Picture Books	P DEA	Pete the Cat and the new guy	Dean, Kim,	1	1	2014
	94	Internet	_OverDrive	OverDrive Audiobook: Pete the Cat and the New Guy	Dean, James	0	1	2014

Below the table, there is a detailed view for the audiobook. It includes a "Download this item" link in bold blue text, along with other details like the author (Dean, James), ISBN (978-0-06-234573-8), and publication information (HarperCollins, 2014).

You will be taken to the Overdrive website. If you are not signed into the catalog when you click, you will have to sign in to Overdrive using your overdrive account at this time.

The screenshot shows the OverDrive website for the audiobook "Pete the Cat and the New Guy". The page features the book cover, a "Place a Hold" button, and a list of available formats:

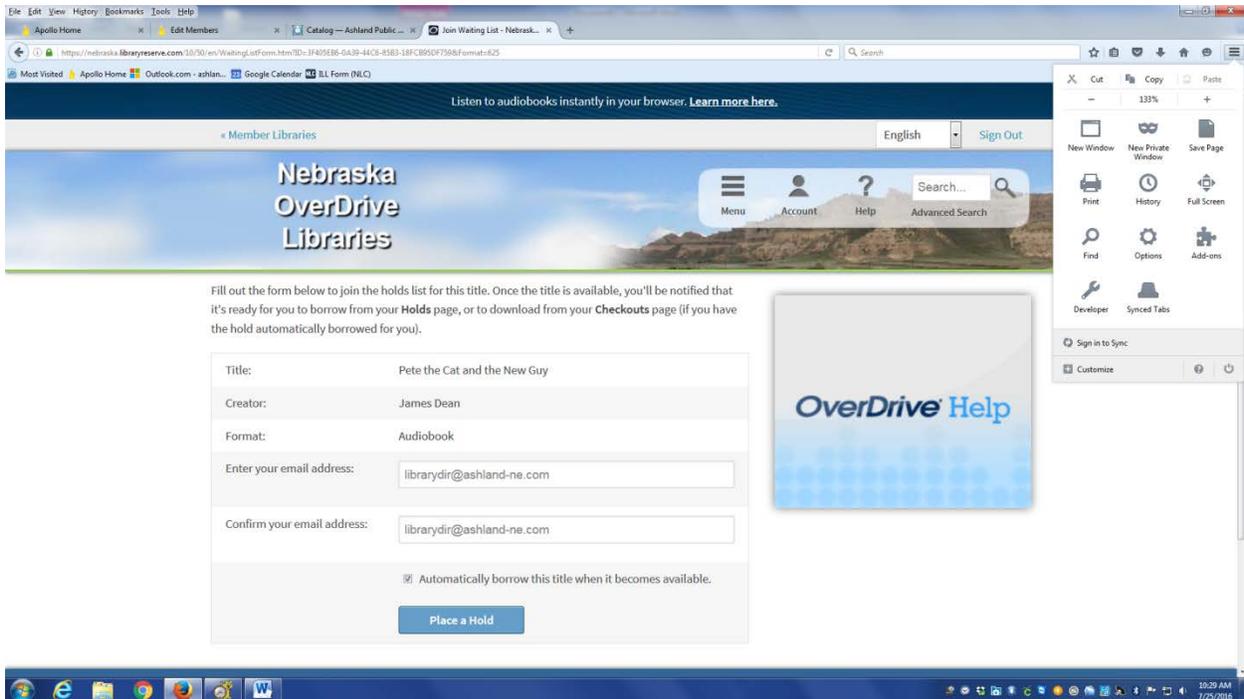
- OverDrive Listen
- OverDrive MP3 Audiobook

The page also includes a "Recommended for you" section with several other audiobook covers.

Click the “Place a Hold” button.

This screen will appear. Check or uncheck the “automatically check out this title when it becomes available” box.

If checked it will automatically check out the item to you when it is returned by the previous patron, if not you will have to manually search for the item again and check it out when you receive the email notification.

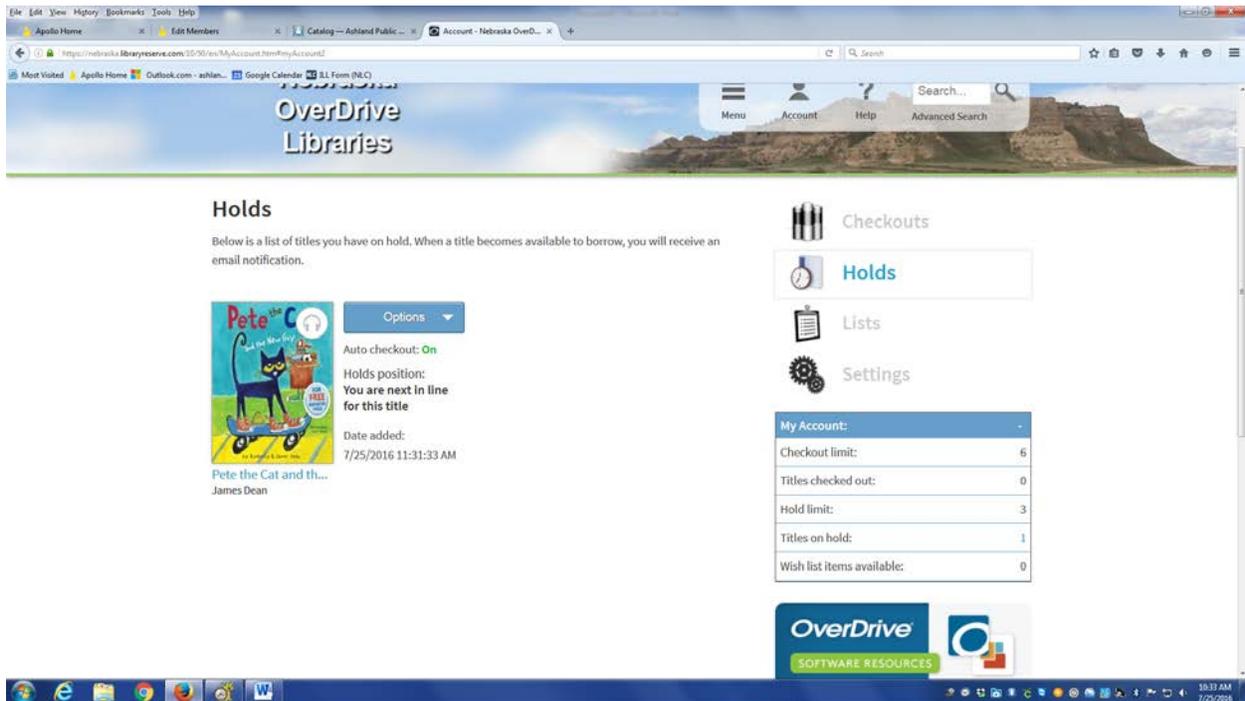


Click “Place a Hold”.

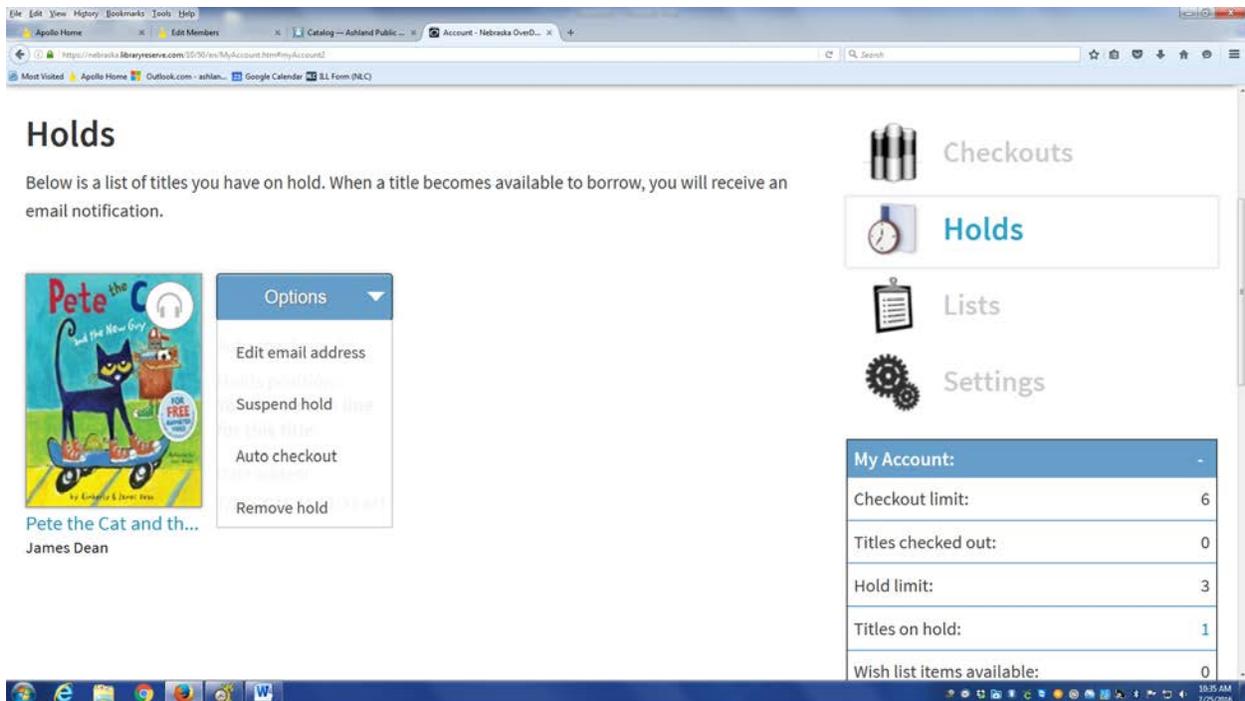
Choose either “continue browsing” to search for more titles on overdrive or “view your holds”.



“View Your Holds” will take you to your account and show which titles you have on hold or reserved.

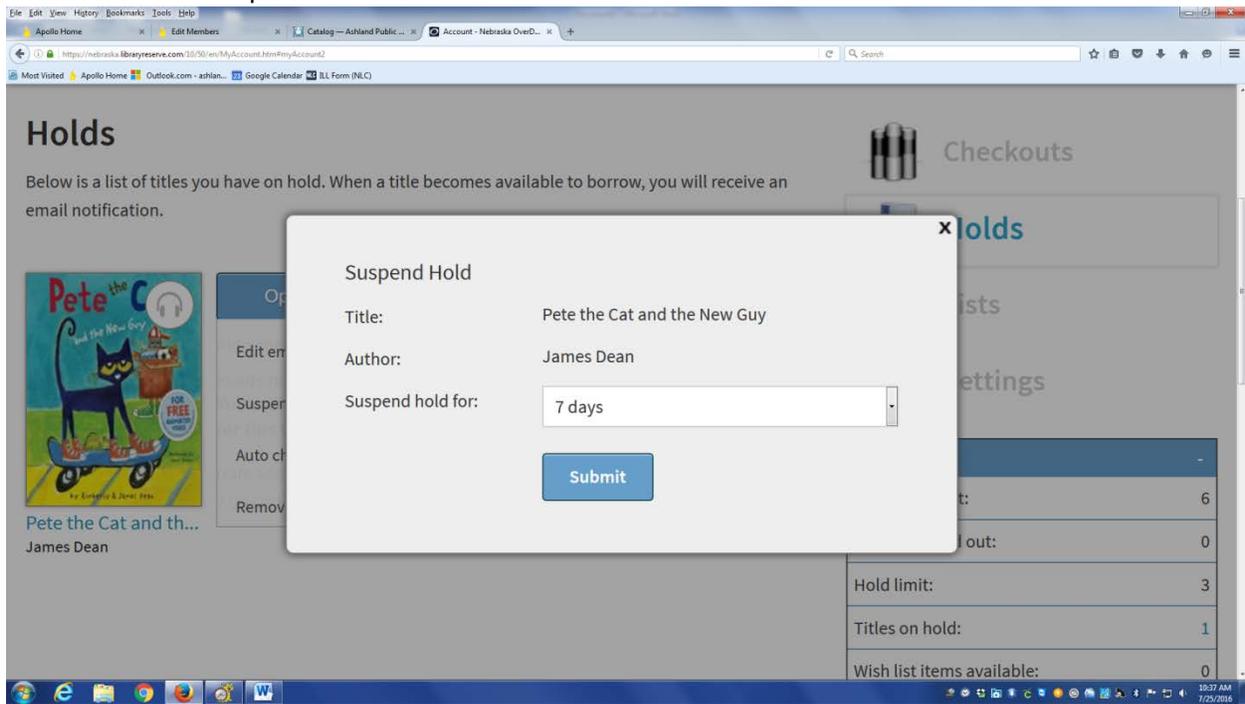


There is also a drop down menu of options for actions to take after placing a hold.



Selecting “Edit email address” will allow you to change the address at which you are notified of the item’s availability.

The Suspend Hold button will enable you to delay your hold on the item for a number of days that you choose from the drop down menu.



The auto checkout button will allow you to change your settings if you change your mind about having the item automatically checked out to you (it's the box mentioned earlier—did you check the box or not).

The “Remove Hold” button will remove the hold and undo the reserve you put on the item.