Getting to Overdrive (Computer Version)

Go to the Ashland Public Library website at <u>http://libraries.ne.gov/ashland/</u> and hover over the "Online Resources" tab



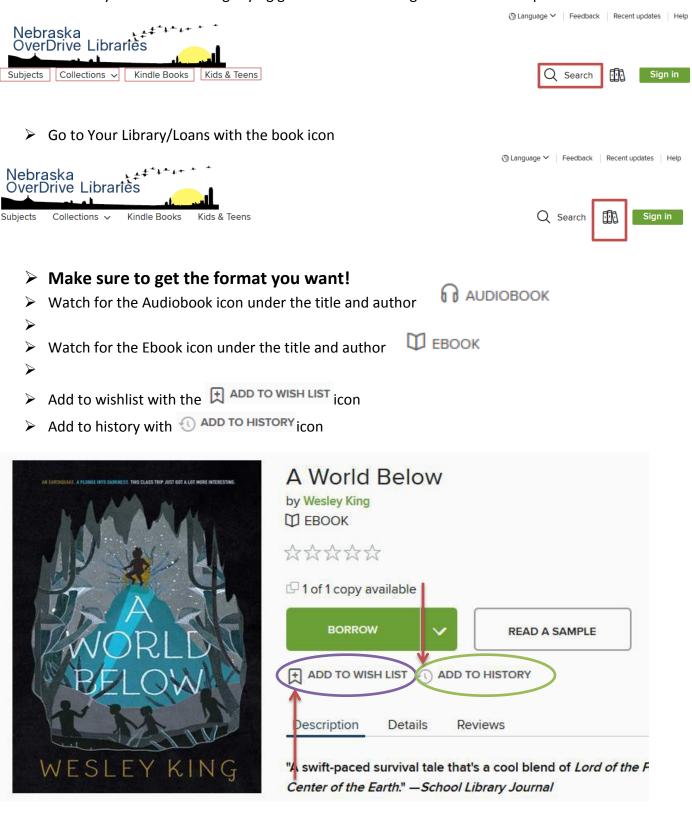
A drop-down menu will appear. Click on "Overdrive—Audiobooks and Ebooks" to get to the Nebraska Overdrive Website.



(The next page reviews some Overdrive icons before you start. The rest of the tutorial continues after that.)

Overdrive Basic Icons:

> Search by title with the magnifying glass or browse categories with the dropdown menus



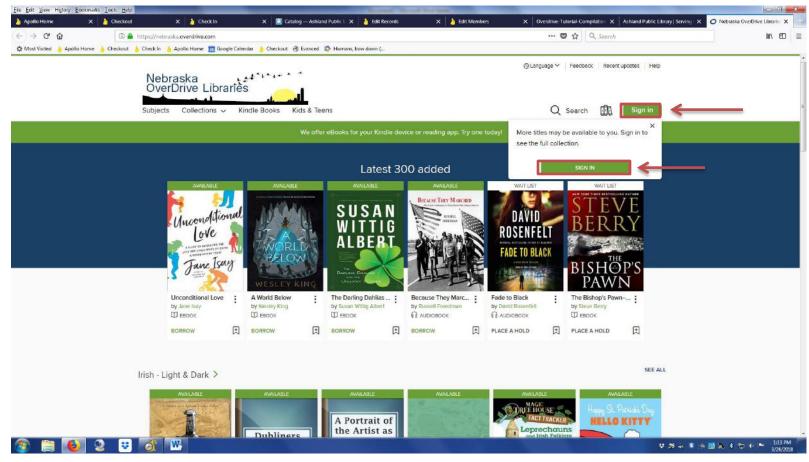
Return titles with the return icon



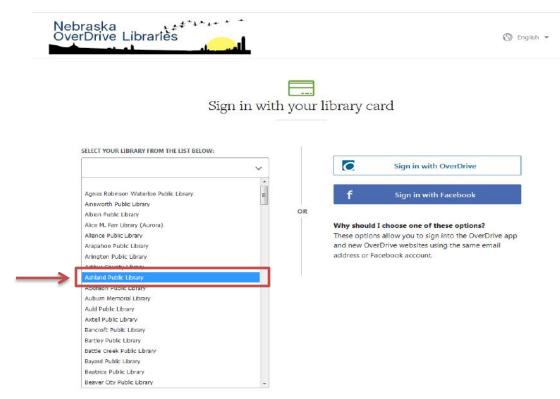
Sign in to Overdrive

The Overdrive website should look like this:

It will ask you to sign in. Click either button.



It will take you to the page below. Sign in with your library card by selecting "Ashland Public Library" from the drop down menu.



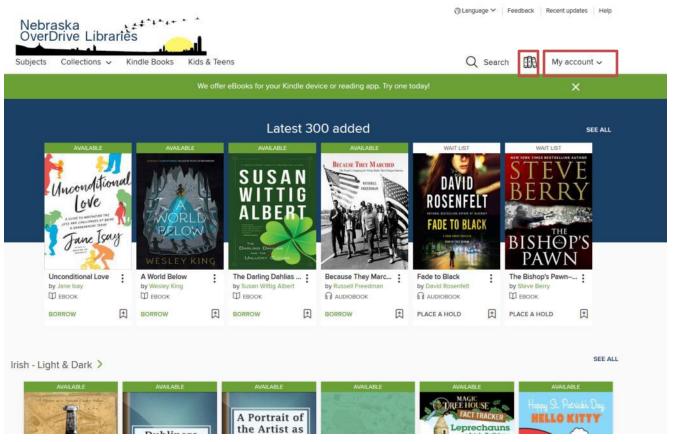
Sign in with your library card

	SELECT YOUR LIBRARY FROM THE LIST BELOW:		
	Ashland Public Library		Sign in with OverDrive
_	CARD NUMBER		f a a a a a a a a a a
1	211110000XXXXX	OR	f Sign in with Facebook
	PHONE NUMBER OR PASSWORD		Why should I choose one of these options?
2	1234567 🔹		These options allow you to sign into the OverDrive app and new OverDrive websites using the same email
	REMEMBER MY CARD NUMBER ON THIS DEVICE.		address or Facebook account.
	Cance 3 SIGN IN		

Nebraska

OverDrive Libraries

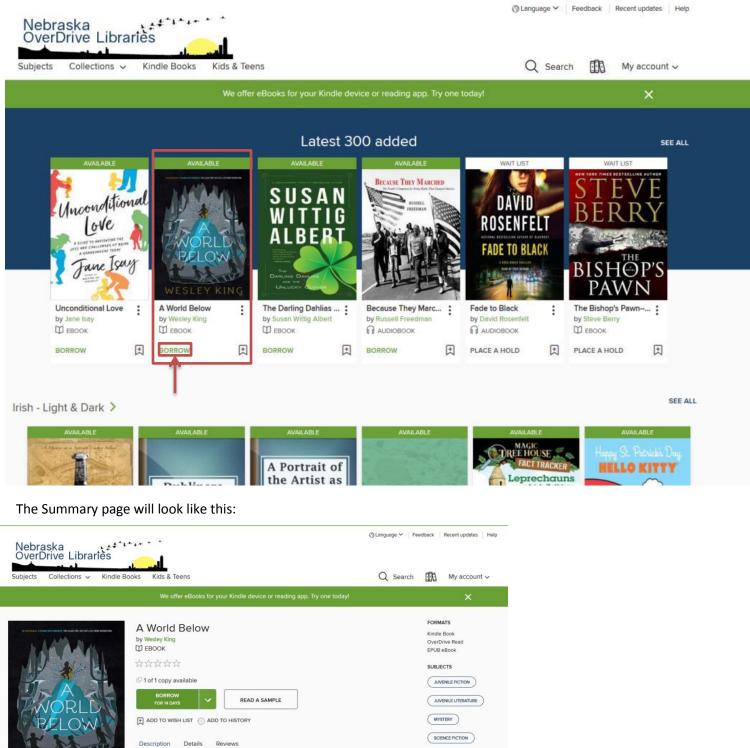
Fill in the fields for card number and phone number. The phone number will be whichever number the library has connected to your account when you signed up for a card. Finally, Check the box **if** you want the computer to remember your card number. Then click sign in.



In the upper right corner, you can access your account or use the book icon to its left to access your loans.

Checking Out

To check out, search for and select a title. For example: "A World Below" by Wesley King. Click the title for a summary, or just click "borrow" underneath-if you just click borrow, a "Go to Holds" button will appear under the title.



LANGUAGES

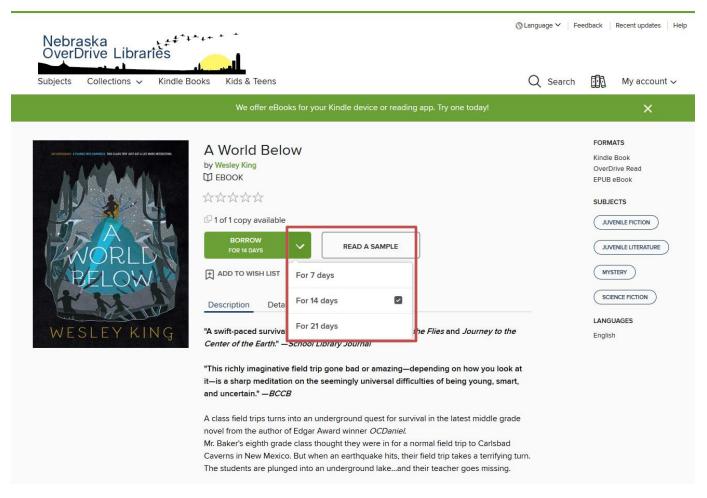
English

"A swift-paced survival tale that's a cool blend of Lord of the Flies and Journey to the Center of the Earth." — School Library Journal

"This richly imaginative field trip gone bad or amazing—depending on how you look at it—is a sharp meditation on the seemingly universal difficulties of being young, smart, and uncertain." —*BCCB*

A class field trips turns into an underground quest for survival in the latest middle grade novel from the author of Edgar Award winner OCDaniel.

Mr. Baker's eighth grade class thought they were in for a normal field trip to Carlsbad Caverns in New Mexico. But when an earthquake hits, their field trip takes a terrifying turn. The students are plunged into an underground lake...and their teacher goes missing. The dropdown arrow next to the "Borrow" button allows the loan time to be shortened or extended. Fourteen days is standard.



After selecting the time for the loan, click "Borrow". Now it will show a "Go to Loans" button. Click it.



The screen will then give options for downloading the book.

	We offer eBooks for your Kindle device o	r reading app. Try one today!	×
Loans	Loans		
Holds Wish list Rated titles History Settings	EXPIRES IN 14 DAYS	ablet, and more.	• "Read now with Kindle" requires a kindle or tablet
	OR WESLEY KING Read now in 1 Downlo EPUB eBu	prowser	 "Read now in browser" requires <u>NO</u> extra steps o downloads, just click and read.
	Return		 "Download EPUB eBook" requires Adobe Digital Editions
	STAY CONNECTED	LANGUAGE English	powered by OverDrive

It will then look like this: Silvia Rodrigues Leonard Tam **Twenty Minutes Before** Shannon Woods Jordan Zanowitz THE BOY SAT ON A throne made of mushroom stalks Consider everyone on this list as missing or and branches, slung together in an arching, triangular shape deceased. Notify parents immediately. Pictures for and lashed tight with vines. Thorns and brambles had been identification of bodies may be required. missed in the soldiers' haste, and now they dug into his legs -Officer Daniel Brown and back, pinching and twisting and sharp. But the boy did not flinch. He was as motionless as the

Turn pages with a click and drag motion, or by using the left and right arrows on the right hand side of the keyboard.

throne he sat upon. The boy had dark hair that spilled down his face in dry, knotted clumps, reaching his shoulders. He was thin but muscular, with the narrow jaw of a thirteen-year-old protruding below pale, thin lips and black eyes. He was still considered a boy, even there in the unforgiving dark. But this boy was the King, and there was a judgment to be made.

His soldiers brought the offender before him, dragging

Returning an Ebook or Audiobook

On the "Loans" page there is a small icon under each material that looks like this:

Select that icon.

		We offer eBooks for your Kindle device of	r reading app. Try one today!	×
Loans	Lo	ans		
Holds Wish list Rated titles History Settings		You ca EXPIRES IN 14 DAYS	ablet, and more.	
		WESLEY KING Read now in Downic EPUB eB C: Return	ad	
MY ACCOUNT Loans	SUPPORT Help	STAY CONNECTED Member libraries	LANGUAGE English	powered by OverDrive

Đ

Return

A dialog box will pop up and ask if you are sure you want to return the title early. Select "Return Title".

ioks	Kids & Teens			Q Search
Loa	RETURN TITLE		\times	
	Are you sure you wan	Read now with kindle	CANCEL	unt limits.
		C- Return		
	STAY CONNE		LANGUAGE English	

After clicking "Return Title" the "Loans" screen returns. Congratulations, you have returned the title!

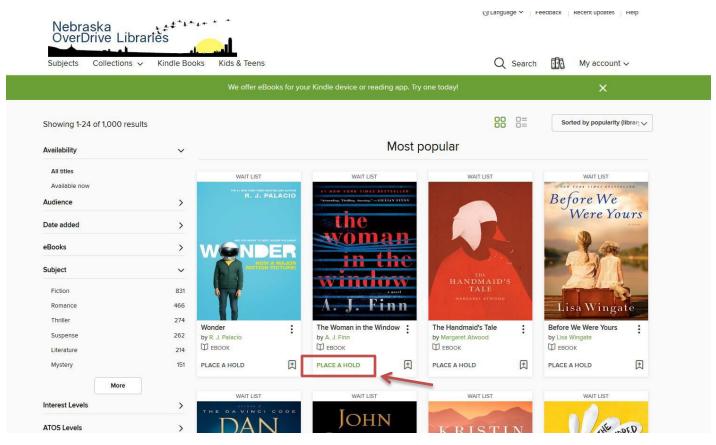
Edit Yiew Higtory Bookmarks Jools He	();	Contract of the local division of the local	No. of Concession, Name		and a
pollo Home 🛛 🗙 🍐 Checke	sut 🛛 🕹 Check In	X 🔣 Catalog — Ashland Public 🛛 X 💧 Edit Records	🗙 🚺 Edit Members	X Overdrive Tutorial Compilation X Ashland Public Liberry Serving	X O Loans - Networke OverDrive
- C & .	https://nebraska.overdrive.com/account/ne	ana		😇 🏠 🔍 Search	III\ E
est Visited 💧 Apollo Home 🍐 Checkou	z 👌 Check In 👌 Apollo Home 🎹 Google Calen	adar 🍐 Checkout 🛞 Ivanced 🥵 Humans, bow down (
	OverDrive Libraries	4*4*+* * 5		③Larguage ∽ Feedback Recent updates Help	
	Subjects Collections - Ki	the second se		Q Search ∰ My account ∽	
		We offer eBooks for your Kindle device of	reading app. Try one today!	×	
	Loans	Loans			
	Holds	You car	n borrow 6 more titles. See all acc	sount limits	
	Wish list				
	Rated titles	You do not have any titles chec	cked out.		
	History				
	Settings				

At this point, you can check out something new or sign out. To sign out, select the arrow next to "My account". A dropdown menu will give you a number of options, including a "Sign Out" button.

Nebraska OverDrive Libraries Subjects Collections ~ Kindle	ale and a	⊗Language ~ Feedbac Q Search		
	We offer eBooks for your Kindle device or reading app. Try one toda	iyl	Loans	
Loans	Loans		Holds Wish list Rated titles	
Holds Wish list	You can borrow 6 more titles. See	all account limits.	History Settings	
Rated titles	You do not have any titles checked out.			
History			Sign out	
Settings				

Placing a Hold in Overdrive

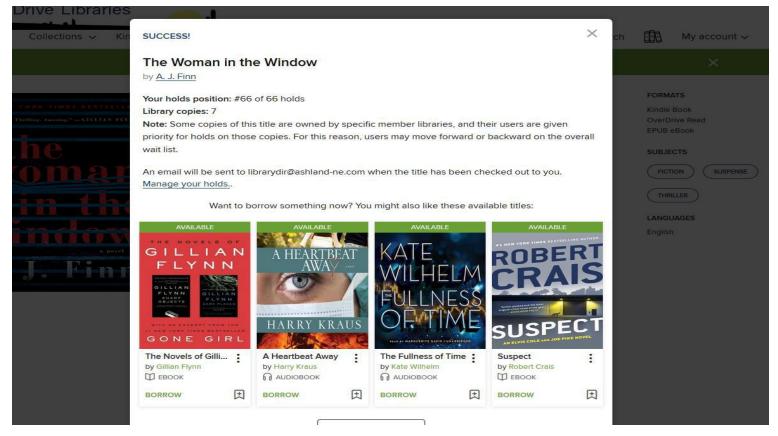
To place a hold on a title, select the title or the "Place a Hold" button underneath it.



Selecting the title will take you to a summary page. You can also click the "Place a Hold" button from here. It will tell you how many copies are available. In this case there are 0 of 7 copies.



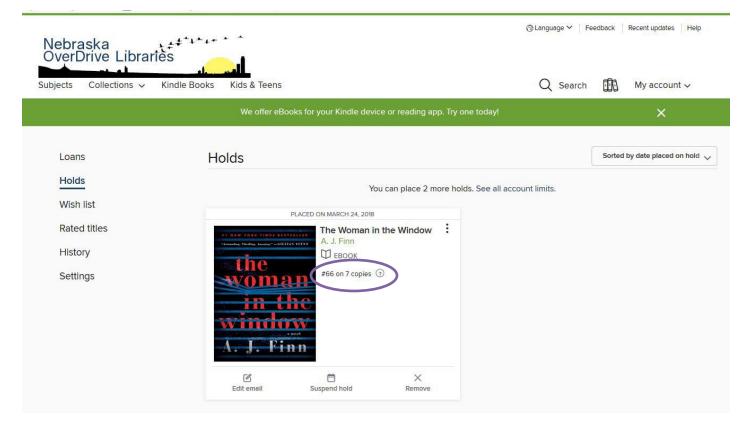
After clicking "Place a Hold", a dialog box will pop up. It will have information about how many people are in line for the title and offer similar titles while you wait for the hold to become available. Click the "X" in the upper right to close.



After closing the dialog box, it will return to the summary page. Continue searching, or go to loans or holds by clicking the arrow next to "My account".

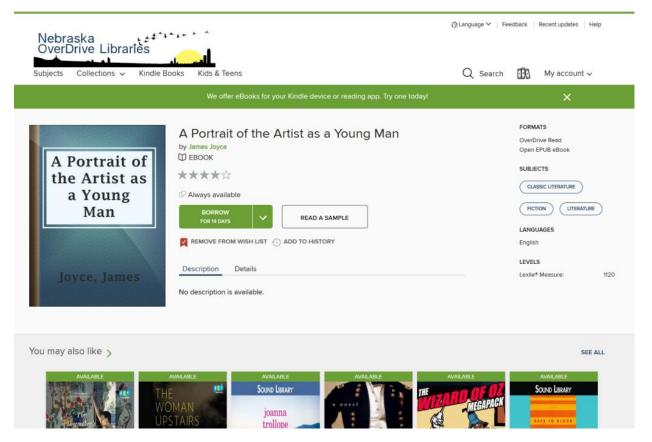
Subjects Collections - Kin	dle Books Kids & Teens	Q Search My account ∽
	We offer eBooks for your Kindle device or reading app. Try one today!	Loans
••••••••••••••••••••••••••••••••••••	A blough	
	agoraphobic woman who believes she witnessed a crime in a neighboring house.	

"Go to Holds" will take you to this page where you can see how many other people are waiting for this title. In this case, there are 65 other people waiting for the book, and only 7 copies of the book available for checkout with all titles currently checked out (that's why we placed a hold). You will get an email when the item becomes available.



Adding to a Wish-list

On the book summary page there is a small flag icon under the "Borrow" or "Place a Hold" button. This is the "Add to Wish-list" flag. This feature makes finding books that you might like to read easier by collecting them under your account. A red flag means it is on your wish-list while a white flag means it is not. You can add or remove items by simply clicking the flag.



Additional Help Can be Found at:

Overdrive General Support Page:

https://help.overdrive.com/?Key=nebraska&Sup=&edge=true& ga=2.225857434.1422865919.1521925300-1676868840.1521925300

Troubleshooting for Specific Devices: https://help.overdrive.com/customer/en/portal/articles/1481730-having-trouble-

Help Getting Started: <u>https://help.overdrive.com/customer/en/portal/articles/1481729-getting-started-with-overdrive</u>

Help with the App: <u>https://help.overdrive.com/customer/en/portal/articles/1481728-get-help-with-the-overdrive-app</u>

Contact Overdrive Support: https://help.overdrive.com/customer/en/portal/articles/1613698

Or at The Ashland Public Library!