

**Ashland Public Library Board of Trustees**  
**Regular Meeting**  
April 15, 2015  
Approved Minutes

Notice is hereby given that the regular meeting of the Ashland Public Library Board of Trustees was held at the Ashland Public Library, 1324 Silver Street, Ashland, NE on Wednesday, April 15, 2015, at 6:00 PM. This meeting was open to the public, and the public was encouraged to attend. An agenda for the meeting was available for public inspection at the library.

The meeting was called to order at 6:04 PM by Chris Gossin, President.

**Members present:**

Chris Gossin, President  
Michelle Powell, Vice President  
Leslie Gerdes, Secretary  
Heather St.Clair, Library Director  
Nicole Chudomelka, Trustee  
Tom Walsh, Trustee

**Members absent:** None

Chris noted the Open Meetings Act posted on the west wall of the small conference room.

**Public Comments:** None

**Agenda:**

Tom made a motion to approve the agenda as written, Nicole seconded, and all voted in favor so the motion carried.

**Minutes:**

Tom moved that we approve the minutes from the March meeting and Chris seconded the motion. All voted in favor and the motion carried.

**Financial Report:**

Chris made a motion to accept the financial report as presented. Leslie seconded the motion and all voted in favor to carry the motion.

**Librarian's Report**

Heather met with the foundation on Monday to talk about creating a new purpose statement. She will be meeting with Southeast Community College to discuss a partnership. The library will be getting a 60% E-rate discount towards the phone/internet bill. She also purchased the 5 electronic resources for the library after getting positive public feedback from the trial.

## **New Business**

### **a. Hours of operation policy**

Nicole moved that the policy be revised to state "The Library will be closed the Saturday morning of Ashland's Stir-Up Days". Michelle seconded the motion and all voted in favor so the motion passed. This will enable the library staff to attend the parade and morning activities, but would allow patrons to visit and use the library in the afternoon.

### **b. Circulation policy**

Leslie made a motion the we approve the circulation policy with the changes that were presented in addition to changing the length of time for a hold from 7 to 5 days. Tom seconded the motion, all voted in favor and the motion passed.

### **c. Small meeting room policy**

Heather drafted a "Study room policy" and presented it to the board so that there would be some guidelines on who may use the rooms. Tom made a motion to accept the policy as presented and Nicole seconded it. All present voted in favor and the motion passed.

### **d. ILL policy**

Tom made a motion to approve the ILL policy as presented, Nicole seconded the motion, all present voted in favor and the motion carried.

### **e. Emergency and Safety policy**

After some discussion, it was decided to revisit this policy later after consulting with Jessica at the City office and the city attorney as well as looking at the policies for some other libraries.

### **f. Bulletin Board policy**

Tom made a motion to accept the bulletin board policy with the addition that library staff will leave other people's items posted. Michelle seconded the motion, and all present voted in favor so the motion passed.

### **g. Library Card policy**

This item was tabled for further discussion.

### **h. Electronic Sign policy**

This item was tabled for further discussion.

### **i. Use of the Computer Room for Events policy**

This item was tabled for further discussion.

## **Old Business**

Library Core Value--Discussion was tabled