

Ashland Public Library Board of Trustees
Regular Meeting
August 17, 2016
Approved Minutes

Notice is hereby given that the regular meeting of the Ashland Public Library Board of Trustees was held at the Ashland Public Library, 1324 Silver Street, Ashland, NE on Wednesday, August 17, 2016, at 6:00 PM. This meeting was open to the public, and the public was encouraged to attend. An agenda for the meeting was available for public inspection at the library.

The meeting was called to order at 6:10 PM by Chris Gossin, President.

Members present:

Chris Gossin, President
Michelle Powell, Vice President
Leslie Gerdes, Secretary
Heather St.Clair, Library Director
Tom Walsh, Trustee

Members absent:

Nicole Chudomelka, Trustee

Chris noted the Open Meetings Act posted on the west wall of the small meeting room.

Public Comments: none

Agenda:

Tom made a motion to approve the agenda as printed. Michelle seconded the motion, all present members voted in favor and the motion passed.

Minutes:

Tom made a motion to approve the minutes as written, Chris seconded the motion, all voted in favor and the motion carried.

Financial Report:

Tom made a motion to approve the financial report. Leslie seconded the motion, all present voted in favor and the motion passed. Note: Heather will ask for a report with revenue for the next meeting so that the budget is more accurately conveyed.

Librarian's Report: Twila Bloomingdale was hired for 20 hours to fill Becky's position. Heather attended her first board meeting for the SE Library system. She met with the City Council regarding the new budget, proposing a wage increase for all staff in order to remain competitive. Most of the children's books have been reshelved using a non-Dewey call number system. Computer time limit in the lab were changed to 2 hours/day to help with behavior problems.

New Business

- a. **Electronic Sign Policy**--After an in-depth discussion, the board decided to clarify the wording of the policy. Leslie made a motion to approve the revised policy. Tom seconded the motion and all voted in favor to carry the motion.

- b. **Strategic Plan**--A new strategic plan is due by October 1 in order to meet accreditation requirements. Heather will work on a community assessment. She will post an online survey, and distribute paper copies with a Chamber buck incentive. She can also use ECAP survey results for data. We will plan on a special meeting on September 7 to discuss the strategic plan. The purpose is to assess any needs in the community that may be addressed by the library.

- c. **Computer Use Policy**--Heather suggested some minor wording changes to the Computer Usage Policy which will limit the amount of time allowed on the computers per day. Leslie made a motion to approved the policy as revised. Michelle seconded the motion, then all present voted in favor of the motion and it passed.

Meeting was adjourned at 7:10 PM by Chris.

The next meeting date will be a regular meeting on September 21st at 6:00 PM, in the small meeting room of the ACRC.

Minutes submitted by Leslie Gerdes