

Ashland Public Library Board of Trustees  
Regular Meeting  
July 11, 2012

Notice is hereby given that the regular meeting of the Ashland Public Library Board of Trustees was held at the Ashland Public Library, 207 N. 15th Street, Ashland, NE on Wednesday, July 11th, 2012 at 6:00 pm. This meeting was open to the public, and the public was encouraged to attend. An agenda for the meeting was available for public inspection at the library.

President Chris Gossin called the meeting to order at 6:10 pm. Roll call was taken and the following members were present: Michelle Powell, Nik Chudomelka, Dean Curtis, and Chris Gossin. Member Staci Jacobsen was absent. Librarian Heather St. Clair was present.

President Gossin noted the Open Meetings Act posted in the library.

**Agenda**

Motion by Dean with second by Nik to approve the agenda. All present voted yes.  
Motion carried.

**Minutes**

Member Curtis moved to approve minutes from the June meeting with a second by member Chudomelka. No motion on approval of minutes from the May meeting, Staci to resend and then review at next meeting.

**Financial Report**

Financial report was discussed for month of June. Heather to strive for getting an accurate count on the number of books in current collection in order to determine how many books need to be purchased to bring collection to ideal size. The target date is Nov 1, 2012. Heather expressed some concern on space needs of a larger collection. Dean suggested a Capital Outlay Fund to address the future expenses which will accompany the computer lab of the ACRC. Dean moved approval of the financial report, Chris seconded. All present voted yes.

**Librarian's Report**

Librarian's report was discussed, see the 7/10/12 Director's Report.

**New Business**

**Security Gates-ACRC**

Recommendation of the board was to prepare conduits for RFID security gates with Clarke Enerson.

**Security System-ACRC**

Board's recommendation was to obtain price of security system

**Mead Lumber**

Motion to appoint Chris to handle disposal of said Mead Lumber property, in conjunction with Dave Lutton, was made by Michelle and seconded by Dean. Motion carried.

Ashland Public Library Board of Trustees Regular Meeting

July 11, 2012

Page 2 of 2

**Ages in Library Policy**

no action was taken, policy will remain as is. Heather will modify the permission form to more accurately reflect policy.

**Old Business**

**New ILS**

Heather looking into switching systems from Follett to Apollo- no action was taken.

**Directors Evaluation**

Heather received her performance evaluation, made note of some additional accomplishments that had been overlooked in evaluation and explained in more detail some goal setting and training that has been implemented with Linda. Board requested that Heather prepare a self-evaluation that would apprise the entire board more in depth on her accomplishments. Heather will sign her copy and give to Jessica at city office.

**Continuing Education**

Board discussed the continuing education criteria and agreed to continue working on the required 20 hours.

**Microfilm-Old Newspapers**

Motion was made by Michelle to have approx. 8 years of Gazettes missing from microfilm collection converted to digital. Member Curtis seconded with all present voting 'yes'.

**Strategic Plan**

We will revisit this in Sept or Oct. No action taken.

**ACRC Update**

Mead Lumber is donating their existing land/building to the ACRC, see above for action taken in regards to property. Additionally it was discussed that an auction is to be set with profits going to the ACRC. We are currently waiting on appraisal of property. Michelle and Susan have completed their service to the ACRC, with the exception that Susan is still working on completing the flyer for the public portion of the campaign. Launch date is pending flyer- hoping for Stir Up Days.

**Adjournment**

President Gossin adjourned the meeting at 7:51 pm. The next meeting is set for August 8, 2012, at 6:00 pm at the Ashland Public Library, 207 N. 15th Street, Ashland, NE. The public will be made aware of the date and the agenda will be posted for public inspection at the library.

Minutes submitted by Michelle Powell