

**Ashland Public Library Board of Trustees**  
**Regular Meeting**  
June 15, 2016  
Approved Minutes

Notice is hereby given that the regular meeting of the Ashland Public Library Board of Trustees was held at the Ashland Public Library, 1324 Silver Street, Ashland, NE on Wednesday, June 15, 2016, at 6:00 PM. This meeting was open to the public, and the public was encouraged to attend. An agenda for the meeting was available for public inspection at the library.

The meeting was called to order at 6:05 PM by Chris Gossin, President.

**Members present:**

Chris Gossin, President  
Michelle Powell, Vice President  
Leslie Gerdes, Secretary  
Heather St.Clair, Library Director  
Nicole Chudomelka, Trustee

**Members absent:**

Tom Walsh, Trustee

Chris noted the Open Meetings Act posted on the east wall of the genealogy room.

**Public Comments:** none

**Agenda:**

Nicole made a motion to approve the agenda. Michelle seconded the motion, all present members voted in favor and the motion passed.

**Minutes:**

Nicole made a motion to approve the minutes from the May meeting, Michelle seconded the motion, all voted in favor and the motion carried.

**Financial Report:**

Nicole moved to accept the financial report as printed. Chris seconded the motion, all present voted in favor and the motion passed.

**Intern Introduction:** Haley Urwin is serving as an intern for the library. One of her duties was to attend a board meeting. She will work under the direction of Heather, but will also have the opportunity to meet with several other librarians so that she can see how things may be done differently. For example, Seward and LaVista use a non-Dewey system, and Ashland is considering it as well.

**Librarian's Report:** Library staff member, Becky Smith-Houk, passed away last week unexpectedly due to health complications. The library was closed on Saturday afternoon so that staff could attend the funeral. Staff seems to be managing alright, but Heather is keeping an eye on things and will not hesitate to seek appropriate counseling services for anyone who may benefit. Becky's daughter is still interested in bringing her dogs for the Read to a Dog program. Haley Hiatt was just hired for 10 hours, but the staff is still covering for Becky's 20 hours that were lost. Heather will seek someone to fill those hours. Haley Urwin also began working as an intern. The Summer Reading Carnival kicked off the summer reading program. Heather decided to drop the Legal Forms and Small Business Databases and replace them with Miss Humblebee's early literacy program which will be advertised through pre-schools and daycares and Story time patrons. Heather also go the calendar of events setup online.

### **Old Business**

a. **Alley Book Return Bids**--Heather presented the board with 2 options for a new alley book return. She had quotes and statistics on both which were presented in detail. The board felt that either product would serve the library well and granted Heather permission to make the final decision. Chris made a motion to approve the purchase of a new book drop for the alley, authorizing up to \$4500 for purchase and installation. Nicole seconded the motion, all present voted in favor and the motion passed.

b. **Intellectual Freedom**--discussion was tabled.

Meeting was adjourned at 6:55 PM by Chris.

The next meeting date will be a regular meeting on August 17th at 6:00 PM, in the small meeting room of the ACRC.

Minutes submitted by Leslie Gerdes