

Ashland Public Library Board of Trustees
Regular Meeting
November 14, 2012

Notice is hereby given that the regular meeting of the Ashland Public Library Board of Trustees was held at the Ashland Public Library, 207 N. 15th Street, Ashland, NE on Wednesday, November 14th, 2012 at 6:00 pm. This meeting was open to the public, and the public was encouraged to attend. An agenda for the meeting was available for public inspection at the library.

President Chris Gossin called the meeting to order at 6:04 pm. Roll call was taken and the following members were present: President Chris Gossin, Staci Jacobsen, Dean Curtis, Nicole Chudomelka, and Michelle Powell. Librarian Heather St. Clair was also present.

President Gossin noted the Open Meetings Act posted in the library.

Agenda

Motion by Dean with second by Staci to approve the agenda. All present voted yes. Motion carried.

Minutes

Motion by Dean with second by Nicole to approve the minutes of the October meeting. All present voted yes. Motion carried.

Financial Report

Heather made a note that our quarterly allotment from the city is not shown on this report but has been deposited into our account. Motion by Dean with second by Nicole to approve the financial report. All present voted yes. Motion carried.

Librarian Report

Librarian Heather St. Clair reviewed the Librarian Report. Heather reviewed statistical reports comparing the past two years attendance, computer use, and circulation.

New Business

- a. Wi-Fi after hours: Heather received a call from a neighbor of the library about people parking near the library after hours to use the Wi-Fi. Heather to ask police department how they patrol around the library after hours to help ease neighbors. No action was taken on this item.
- b. Day after Thanksgiving: Heather mentioned the Friday after Thanksgiving is a paid city holiday. It is not listed as a closed holiday in the library handbook. Dean made a motion to amend the handbook to be closed the Friday after Thanksgiving. Chris seconded the motion. All present voted yes. Motion carried.

- c. Budget: Heather did a more detailed breakdown of the budget for our review. No action was taken on this item.
- d. Library Hours: Heather asked if we have heard any feedback regarding our hours. She has seen a want/need for an evening with extended hours. Dean asked if we could survey our patrons to find a night that would work best have extended evening hours. As a board we felt adjusting the operating hours is appropriate based upon the need of the community. Heather would like to conduct a survey; an online survey, mail survey (water bill possibly), paper, weekly shopper. Heather to compile a list of costs and options available for our review.

Old Business

- a. Strategic Plan: Michelle is collecting information. Based on the new accreditation standards, we will need to have the strategic plan in place by summer of 2013. No action to be taken on this item.
- b. New ILS: Will have to wait until October to switch ILS to Biblionix because Follett will not reimburse us for our yearly contract. Heather to continue to work on getting in touch with Follett. No action to be taken on this item.
- c. Security System-ACRC: Infrastructure will be put in the new facility to add a security system. No action to be taken on this item.
- d. Microfilm-Old Newspapers: No update on this item.

ACRC Update:

- a. Purchase of Gas-n-Shop property is complete.
- b. Todd Valley building to be demolished the week after Thanksgiving.
- c. Book tiles have been completed, examples were shown.
- d. Clark Enersen renderings of the facility were reviewed.
- e. ACRC made an offer on the Otto Brothers property adjacent to the new facility.
- f. George vonRenzell has offered to move the library to our new facility.

Adjournment

President Gossin adjourned the meeting at 7:23 pm. The next meeting was scheduled for Wednesday, January 9th at 6:00 in the basement of the Library. The public will be made aware of the date and the agenda will be posted for public inspection at the library. No meeting will be held in the month of December.

Minutes submitted by Staci Jacobsen