

**Ashland Public Library Board of Trustees**  
**Regular Meeting**  
October 19, 2016  
Approved Minutes

Notice is hereby given that the regular meeting of the Ashland Public Library Board of Trustees was held at the Ashland Public Library, 1324 Silver Street, Ashland, NE on Wednesday, October 19, 2016, at 6:00 PM. This meeting was open to the public, and the public was encouraged to attend. An agenda for the meeting was available for public inspection at the library.

The meeting was called to order at 6:06 PM by Chris Gossin, President.

**Members present:**

Chris Gossin, President  
Michelle Powell, Vice President  
Leslie Gerdes, Secretary  
Heather St.Clair, Library Director  
Nicole Chudomelka, Trustee

**Members absent:**

Tom Walsh, Trustee

Chris noted the Open Meetings Act posted on the west wall of the small meeting room.

**Public Comments:** none

**Agenda:**

Leslie made a motion to approve the agenda as written. Michelle seconded the motion, all present members voted in favor and the motion passed.

**Minutes:**

Nicole made a motion to approve the minutes which were sent out for review via e-mail. Michelle seconded the motion, all voted in favor and the motion carried.

**Financial Report:**

Review of the financial report was tabled due to issues trying to print the report in a new format.

**Librarian's Report:**

Heather and 2 other staff members will attend the NE library conference this week. Seven AG school students have the opportunity to present the Golden Sower award to author Chris Grabenstein at the conference.

**Old Business**

Intellectual Freedom

The board has some concerns about the unrestricted access minor children have to potentially disturbing content of "adult" materials such as R rated movies, and books and other material with mature themes. Since children are specifically recruited to the library through programming and other opportunities, the library carries a certain responsibility with that privilege. However, staff are not able and should not be expected to evaluate the emotional capacities of minors and their selection of materials. One possible solution is to make parents aware of opportunities they have for monitoring their child's account. Heather said that their software has the option to email parents a list of everything that is checked out. Heather will be attending 2 sessions on Intellectual Freedom at the conference this week and the board would like to continue this discussion after the conference.

### **New Business**

- a. **Strategic Plan**--Based on the evaluation, we need to revise the strategic plan to better fit the required criteria especially in the areas of planning team, external opportunities and threats and evaluation team. Please review the handout and email Heather any suggestions.
  
- b. **Telephone Use Policy**--a revision of the telephone policy was discussed due to the safety, security, and privacy of patrons as well as the best use of staff resources. Michelle made a motion to approve the suggested modifications to the policy. Nicole seconded the motion, all in present voted in favor and the motion passed.
  
- c. **Overdue Policy**--Heather gave everyone a copy of the current policy and discussed some of the challenges with it. Heather made some recommendations and the board was asked to think it over and email any other suggestions.

Meeting was adjourned at 7:10 PM by Chris.

The next meeting date will be a regular meeting on November 16th at 6:00 PM, in the small meeting room of the ACRC.

Minutes submitted by Leslie Gerdes