

Ashland Public Library Board of Trustees
Regular Meeting
April 19, 2017
Approved Minutes

Notice is hereby given that the regular meeting of the Ashland Public Library Board of Trustees was held at the Ashland Public Library, 1324 Silver Street, Ashland, NE on Wednesday, April 19, 2017, at 6:00 PM. This meeting was open to the public, and the public was encouraged to attend. An agenda for the meeting was available for public inspection at the library.

The meeting was called to order at 6:00 PM Tom Walsh.

Members present:

Leslie Gerdes, Secretary
Heather St.Clair, Library Director
Nicole Chudomelka, Trustee
Tom Walsh, Trustee

Members absent:

Chris Gossin, President
Michelle Powell, Vice President

The Open Meetings Act, posted on the west wall of the small meeting room, was acknowledged.

Public Comments: none

Agenda:

Nicole made a motion to approve the agenda. Tom seconded the motion, all members voted in favor and the motion passed.

Minutes:

Nicole made a motion to accept the minutes from February. Leslie seconded the motion, all voted in favor and the motion carried.

Financial Report:

Nicole made a motion to pass the financial report, Tom seconded the motion.

Librarian's Report:

Comic Con had almost 60 participants and vendors would like to return as well. Pajama Storytime is now offered on Thursday evenings. Staff are working on their basic skills classes. The Cricut machine is available to the public and training can be scheduled. Since implementing one-on-one computer training sessions in February, 14 sessions have been held. Several computers in the lab are unusable at this time since the library still has not acquired the master password.

Old Business

- a. ACRC Funds and managing organization—Tom made a motion to require 3 signers to be named on the new savings account recently established at Farmers and Merchants Bank, Ashland. The designated signers will be Heather St. Clair, library director; Chris Gossin, board President; and Michelle Powell, board Vice President. In addition, two signatures will be required for every transaction. Nicole seconded the motion, and all voted in favor to carry the motion.
- b. Fundraising and Sales Policy for non-library groups—Heather proposed adopting a policy to address these situations and will draw up a draft for approval based on other libraries' similar policies.

New Business

- a. May 4th Early Closing—Heather requested permission from the board to close the library at 5:30 on Thursday May 4th, so that staff may attend her wedding reception! Tom made a motion to accept the proposal, Nicole seconded the motion. The board voted unanimously in favor and the motion passed. Congratulations, Heather! May the Fourth be with you.
- b. Meeting room fees for individuals/groups outside of school district—After looking at the statistics for room usage of library card holders and non-card holders, as well as those that paid fees and were open to the public, it was decided to revisit this topic in a few months after gathering more data.

Meeting was adjourned at 6:48 PM by Tom.

The next meeting date will be a regular meeting on May 17 at 6:00 PM, in the small meeting room of the ACRC.

Minutes submitted by Leslie Gerdes