

Library Board Meeting Minutes for August 28, 2019

Meeting called to order at 6:03 PM

In attendance –Heather St. Clair, Leslie Gerdes, Alice West, Michelle Powell, Yong Hansen, Dan Wilson

The Open Meetings Act was noted on the west wall.

Public Comments – no public comments were made.

Approval of Agenda –Alice motioned, Leslie seconded, approved by all.

Approval of Minutes – Leslie motioned, Michelle seconded, approved by all.

Financial Report – Dan motioned, Yong seconded, approved by all.

- “Repairs – ACRC” line item is at 256.5% of the budget due to the light timer replacement
- “Integrated Library Systems” line item is at 121.4% of budget due to a \$300 increase in fees because of more patrons using the system.
- More electrical repairs will need to take place. Ballasts on fluorescent appliances maybe going bad and will need to be replaced. Heather is looking in to the possibility of LED bulbs that will fit the fluorescent appliances that will not need ballasts.

Librarian’s Report –

- 10 computers have failed, another having issues
- Chairs and brochure stand received from Foundation
- \$200 gift received from local boys earmarked for a 3D printer
- Stir-up mini car show had over 100 visitors
- AGPS staff volunteered at the library during back to school activities
- Two part-time positions are currently open

Old Business –

- Elizabeth’s 6-month review will take place at the end of August

New Business –

- New Computers – Motion to purchase 26 computers from Dell spending up to \$21,000.00. Michelle motioned, Yong seconded, approved by all. Motion to approve up to \$8,250.00 to install new computers. Alice motioned, Leslie seconded, approved by all.
- Accreditation – SWOT (Strengths, Weaknesses, Opportunities, Threats) discussion took place. Heather will compile list and put plan together to address line items.
- Library Foundation By-Laws – Board motioned to accept the Foundation By-Laws as presented. Leslie motioned, Yong seconded, approved by all.
- Serving as relocation site for AGPS elementary school – The school presented information concerning relocating staff and students in the event of a school evacuation. Board motioned to accept terms. Dan motioned, Yong seconded, approved by all.

Meeting adjourned at 7:35 PM

Respectfully submitted,
Dan Wilson