

Library Board Meeting Minutes for July 17, 2019

Meeting called to order at 6:00 PM

In attendance –Heather St. Clair, Leslie Gerdes, Yong Hansen, Alice West, Michelle, Powell, Dan Wilson.

The Open Meetings Act was noted on the west wall.

Public Comments – no public comments were made.

Approval of Agenda –Dan motioned, Alice seconded, approved by all.

Approval of Minutes – Yong motioned, Michelle seconded, approved by all.

Financial Report – 75% through budget year, 67.7% through budget. No other relevant discussion or issues of note. Leslie motioned, Yong seconded, approved by all.

Director's Report –

- The library is down another two computers for a total of 8 computers. One failure was due to the hard drive and the other due to a network connection issue.
- Light Panel Component – Panel is being replaced with a universal panel that any electrician can work on. There will be an addition to separate the outside flag light on the sensor from the inside lights on a timer. Funds for the repair can be taken from both the "Repairs/Maint – Equipment" and "Repairs – ACRC" line items from the budget.

Old Business –

- Donation policy – typos and wording were corrected and presented to the board. Leslie motioned to approve, Yong seconded, approved by all.
- Finalized and voted on the Mission, Vision and Core Values. Alice motioned to approve, Yong seconded, approved by all.

Mission, Vision and Core Values as approved:

- Mission – The mission of the Ashland Public Library is to provide quality resources, which are beneficial to the greater Ashland area.
- Vision – To be the welcoming heart of our community where all come to learn, discover, create and connect.
- Core Values
 - Community Enrichment – The library endeavors to facilitate personal enrichment by offering unique and creative opportunities
 - Equal and Inclusive Access – The library is free and open to all. We provide programs, services, and resources that represent diverse viewpoints and ensure equitable access to everyone.
 - Service Excellence – The library provides positive and welcoming experiences to everyone, both virtually and in person.
 - Innovation – The library continually seeks new and better ways to serve our community. We anticipate change and respond quickly.

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New Business –

- Discussion on changes to the cleaning deposit procedure – Cleaning deposits and refund slips will be submitted weekly.

Meeting adjourned at 7:45 PM

Respectfully submitted,
Dan Wilson