

## Ashland Public Library Board Meeting

October 24, 2018

The meeting was called to order at 6:03 by Michelle Powell and the Open Meeting Act was noted on the west wall. There were no public comments.

Leslie made a motion to approve the agenda as presented. Dan seconded the motion. All voted in favor and the motion carried.

Michelle made a motion to approve the minutes from the last meeting. Yong seconded the motion. All voted in favor to carry the motion.

After review and discussion of the financial report, Leslie made a motion to accept it, while Yong seconded the motion. All voted in favor and the motion passed. Heather will email a copy of the budget to the board as well.

### Director's Report:

After working with a staff shortage, two new staff members were recently hired to fill the vacancies. 9 kids attended Harry Potter day. The board asked if it would be possible to extend the participant age range to include 5<sup>th</sup> graders and possibly 4<sup>th</sup> graders next time. Pajama story time is growing. Since there was a budget surplus at the end of the year, we subscribed to Tutor.com. The library also purchased two different sizes of button makers. Heather is contacting Access to fix the issue of computers logging off of the card catalog all day. Michelle will email the board an evaluation to fill out on the Director.

### New Business:

At the request of staff wanting to take their kids Trick or Treating, Michelle made a motion to allow the library to close at 6:00 pm on 10/31/18. Leslie seconded the motion. All voted in favor and the motion passed.

Yong made a motion to approve the new Credit Card Policy as written. Dan seconded the motion. All voted in favor and the motion passed.

Leslie made a motion to accept all of the revisions to the Community Hall Policy. Michelle seconded the motion. All voted in favor and the motion passed.

Yong made a motion to approve the new Maker Equipment Policy as written. Leslie seconded the motion and all voted in favor to carry the motion.

Michelle made a motion to approve the Circulation Policy as written. Dan seconded the motion. All voted in favor to carry the motion.

The discussion about a laptop purchase was tabled in the interest of time.

As board VP, Leslie will attend the Library Foundation meeting on 10/29/18 as the Library board liaison. We looked at the agenda for the meeting and Heather provided input on items affecting our board.

The meeting was adjourned at 7:40.