

Meeting of the Library Board of Trustees

April 21st, 2021

1. Call to order: Meeting called to order at 5:58pm
 - a. All observed the Covid-19 guidelines of social distancing and wearing protective masks.
 - b. In attendance: Dan Wilson, Emily Nimsakont, Matt Flynn, Nicholle Todd, Renee Kucera and Tanya McVay.
2. Open Meetings Act: The Open Meetings Act was noted on the South wall.
3. Public Comments: no public comments were made.
4. Approval of Agenda: Matt Flynn motioned, Emily Nimsakont seconded; approved by all.
5. Approval of Minutes: March 17th meeting minutes were reviewed. Dan motioned; Emily Nimsakont seconded, approved by all
6. Financial Report: Tanya McVay, Library Director, presented the Financial Report as of April 2021 for Board Members to review.
7. Directors Report:
 - a. Statistics
 - i. Library usage numbers reported
 - ii. Special funds balance remains the same as last month: \$10,212.91
 - b. Staff
 - i. Staff meetings have been held once a month. Last month was a review of emergency procedures.
 - ii. Will be posting a part time position (replacing Tanya's previous position)
 - iii. Volunteer starting next week
 - c. Building
 - i. Delta Electric started work and finished meeting rooms.
 - ii. Fire/sprinkler company will be here tuesday (04/27/21)
 - iii. Railing on east side of the building is starting to rust - hoping to clean/polish
 - iv. Bench, bike rack, and railing need a new coat of paint
 - v. City added mulch and will be planting plants soon
 - vi. Will be replacing sticky square where carpet squares are coming up
 - d. Program
 - i. Summer programming is being planned
 1. First week of June: Animal Encounters
 - a. If it is indoors, masks will be required
 2. Looking into take and make and other small group library activities
 - ii. Library Week
 1. Drawings through April
 2. Survey was sent out to community
 - e. Library Foundation
 - i. Approved scholarship at March 29th meeting. More information to come
 - ii. Looking at possibly doing a disc golf tournament around Stir-up
 - iii. Searching for ceramist or wood worker to finish the tiles in the entryway
 - f. CE Credit
 - i. Tanya attended Apollo meeting in Seward
 1. Sharing information and tools that she learned with staff members

- ii. Library Board CE credits
 - 1. All library board members need to add to the pool of required CE credits
 - 2. Board members will watch the video link that Tanya shared
- 8. New Business
 - a. Covid-19 restrictions
 - i. Dial has moved for Saunders County - still in the orange
 - ii. Seating has been opened up
 - iii. Newspapers will return to circulation
 - iv. Meeting will remain unavailable to public use while Saunders County is in orange on the risk dial
 - b. Temporary cards
 - i. Increase of non-members visiting in the summer (RV park, Ashland visitors)
 - 1. Temporary card issued to visitors
 - a. Card allows check out access for 3 months
 - b. 1 item check out availability per user
 - c. Free
 - c. Fine removal
 - i. Remove fines - total of \$1,500.21 for items that have been returned
 - 1. Emily Nimsakont motioned to remove fines, Dan Wilson seconded.
 - 2. Roll Call Vote: Dan Wilson: yes, Emily Nimsakont: yes, Matt Flynn: yes, Nicholle Todd: yes, Renee Kucera: yes, and Tanya McVay: yes.
 - d. Old computer removal
 - i. Donating monitors to the City of Ashland
 - e. Planning discussion
 - i. Library of things
 - 1. Tanya presented the idea, the board gave feedback and Tanya is going look into logistics
- 9. Adjournment: Nicholle Todd motioned to adjourn the meeting. Dan Wilson seconded the motion.
Approved by all.
 - a. Meeting adjourned at 7:15pm

Respectfully submitted,
Nicholle Todd, Secretary