

II. USE OF THE PUBLIC LIBRARY

A. Use Privileges

1. Within the library, the use of all reference and collections are free to all.
2. Home use privileges are free to all who reside or own property in Bartley and the surrounding communities. Patrons 5 years old and up may secure a library number by filling in the required information on the application cards. Each patron will be assigned a number to use when checking out library materials.
3. Service will not be denied or abridged because of religious, racial, social, economic. Or political status.
4. Non-residents (those living outside the village of Bartley) may secure a library card free of charge. Teachers who are not county residents but teach within the county, may borrow books for school use, plus the allowance of 5 books outside the school room at no charge.
5. Non-resident students (those living outside the county boundaries but optioning to attend a Southwest Public School) may secure a library number at no charge and will have the same use privileges As county residents. Their family members are provided Library Privileges on the same level.
6. The use of the Library or its' services may be denied temporarily for due causes. Such causes may be failure to return books or to pay penalties, destruction of Library property, disturbance of other patrons, or any other objectionable conduct on Library premises.
7. Public Usage Computers – The primary purpose of the public usage computers is for reference and serious study. (Internet Usage Policy located in Appendix VI).
 - a. Patrons needing to use the public usage workstations for the above purpose shall have priority usage rights over recreational usage.
 - b. Students 1st grade and up may use the computers independently. Younger children may use the computers if accompanied by an adult or at the discretion of the staff.
 - c. The length of time for usage will depend on demand and will be at the discretion of the staff. Users must agree, as a condition of use, that if anyone else requests usage the will make the computer available after they have had a 30 minute usage time.
 - d. Only library staff and patrons that demonstrate equipment knowledge will handle the CD-ROM discs owned by the Library to be used on the computers.