

Meeting Minutes

Karlen Memorial Library Board

The Karlen Memorial Library Board of Trustees met Monday, August 17, 2015 at 5:00 p.m. with Sarah Haber, Tanya Oligmueller, Jackie Delmont, and Librarian Stephanie Heinemann present. Absent was Sandy Lierman.

Board President Sarah Haber called the meeting to order at 5:02 p.m. and pointed out the location of the Open Meeting Act.

Minutes from the July 22, 2015 meeting were read. Motion was made by Sarah and seconded by Jackie to approve the minutes.

The financial report showed \$7,322.84 in checking and \$8,064.17 in savings at the end of July, 2015. The financial spreadsheet showed expenses of \$1,649.10 for July and \$25,802.79 YTD. The list of bill was presented and reviewed. A motion was made by Tanya and seconded by Jackie to pay the bill submitted: Great Plains, Black Hills Energy, CCPP, Cable One, Amazon, Supplies – Demco, and Overdrive Renewal. All Bills to be paid from Library Budget with the exception of wages and taxes to be paid from village budget.

Librarian's report showed 221 books and movies checked out plus 14 checkouts through Overdrive. Library usage as follows: 100 ages 0-12, 16 ages 13-20 and 93 ages 20+ and 59 computer users. The fine box shows \$157.43 at the end of July with expenditures of \$32, \$57 fines collected, \$0 in Donation, \$0 in disc cleaning, \$0 in rentals and \$4.20 collected for lamination.

Activities & Meeting – Stephanie attended the Literary Festival on July 25 in Norfolk. She acquired several books some with author signatures.

Correspondence – The Fall Library Workshop will be held on September 30 in Norfolk.

Agenda

Names for board replacement were discussed. Among those names were: Shannon Lorenz, Kathy Lierman, Cheryl Johnson and Kathy Sherwood. This position will be to fill a vacant spot on the board.

The next meeting will be held on September 21, 2015 at 5:00 p.m. A motion was made by Tanya and seconded by Jackie to adjourn the meeting at 5:15 p.m.

Respectfully submitted by Tanya Oligmueller