

Meeting Minutes

Karlen Memorial Library Board

The Karlen Memorial Library Board of Trustees met Monday, September 21, 2015 at 5:00 p.m. with Sarah Haber, Tanya Oligmueller, Sandy Lierman, and Librarian Stephanie Heinemann present. Absent was Jackie Delmont. Jackie Delmont entered the meeting at 5:20.

Board President Sarah Haber called the meeting to order at 5:05 p.m. and pointed out the location of the Open Meeting Act.

Minutes from the August 21, 2015 meeting were read. Motion was made by Sarah and seconded by Sandy to approve the minutes.

The financial report showed \$6833.06 in checking and \$8,064.17 in savings at the end of August, 2015. The financial spreadsheet showed expenses of \$1,622.10 for August and \$27, 262.50 YTD. The list of bill was presented and reviewed. A motion was made by Tanya and seconded by Sarah to pay the bill submitted: Great Plains, Black Hills Energy, CCPP, Cable One, Amazon, Supplies – Labor Law Poster, and Catalog – A Taste Of Home. All Bills to be paid from Library Budget with the exception of wages and taxes to be paid from village budget.

Librarian's report showed 141 books and movies checked out plus 19 checkouts through Overdrive. Library usage as follows: 59 ages 0-12, 7 ages 13-20 and 94 ages 20+ and 44 computer users. The fine box shows \$210.50 at the end of August with expenditures of \$0, \$21.35 fines collected, \$31.27 in Donation, \$0 in disc cleaning, \$0 in rentals and \$0.45 collected for lamination.

Activities & Meeting – Stephanie will be attending the Norfolk Fall Library Workshop on September 30 in Norfolk.

Correspondence – A check for \$3000 was received from the Cuming County Board of Supervisors. We received 4 memorial books from Holy Cross Alter Society. We also received work that Board Certification was achieved and our Strategic Plan was approved.

Agenda

We are still looking for someone to fill our vacant spot on the Library Board.

Officer Elections were held. The new officers are as follows:

President – Sarah Haber

Vice President – Tanya Oligmueller

Secretary – Jackie Delmont

The next meeting will be held on October 26, 2015 at 5:00 p.m. A motion was made by Tanya and seconded by Sarah to adjourn the meeting at 5:28 p.m.

Respectfully submitted by Tanya Oligmueller