

Meeting Minutes

Karlen Memorial Library Board

The Karlen Memorial Library Board of Trustees met Monday, October 26, 2015 at 5:00 p.m. with Sarah Haber, Tanya Oligmueller, Sandy Lierman, and Librarian Stephanie Heinemann present. Absent was Jackie Delmont.

Board President Sarah Haber called the meeting to order at 5:04 p.m. and pointed out the location of the Open Meeting Act.

Minutes from the September 21, 2015 meeting were read. The minutes were changed stating that the bills were paid by the village budget instead of the library. Motion was made by Sandy and seconded by Sarah to approve the minutes after the change.

The financial report showed \$8,557.65 in checking and \$8,068.25 in savings at the end of September, 2015. The financial spreadsheet showed expenses of \$1,788.96 for September and \$1,788.96 YTD. The list of bill was presented and reviewed. A motion was made by Tanya and seconded by Sandy to pay the bill submitted with two-year renewals for the magazines: Great Plains, Black Hills Energy, CCPP , Cable One, Amazon , magazines: Better Homes and Gardens, Country Woman & Taste of Home, and summer reading workshop. All bills to be paid from village budget.

Librarian's report showed 129 books and movies checked out plus 14 checkouts through Overdrive. Library usage as follows: 63 ages 0-12, 7 ages 13-20 and 129 ages 20+ and 75 computer users. The fine box shows \$196.18 at the end of August with expenditures of \$20, \$4.68 fines collected, \$0 in Donation, \$1 in disc cleaning, \$0 in rentals and \$0 collected for lamination.

Activities & Meeting – Stephanie attended a Fall Library Workshop and received 2 free books. She also participated in two webinars. One was introducing new library guides and one was about 1000 Books Before Kindergarten. Stephanie will be attending a summer reading workshop in West Point and participate in a webinar regarding E-Rate. Stephanie will be on vacation from November 25-30. Please take time and visit our new website – <http://libraries.ne.gov.beemer/>.

Correspondence –

Agenda

We are still looking for someone to fill our vacant spot on the Library Board.

Discussion was held regarding a Interlibrary Loan Policy. We held a first reading on this policy.

The library will be closed the Friday following Thanksgiving and on Christmas Eve.

The next meeting will be held on November 23, 2015 at 5:00 p.m. A motion was made by Tanya and seconded by Sarah to adjourn the meeting at 5:30 p.m.

Respectfully submitted by Tanya Oligmueller