Central Plains Library System  
July 12, 2019  
Valentine Public Library, Valentine, NE


Absent: Doris Brandon, Mo Khamouna, Linda Nickel

Also Present: Denise Harders, Christa Porter, Kay Kloppenborg, Autumn Carlson, Tim Johnson, Eric Jones and Keri Anderson

Call to Order/Roll Call: Judy Hagan called the meeting of the Central Plains Library System to order at 11:07 a.m.

Approval of Minutes: Matt Williams made a motion to approve the minutes of the April 12, 2019 meeting. Terri Eberly seconded the motion. The minutes were approved.

Financial Report: Denise Harders reviewed the financial report.
Tony Anderson had a question about the Folkmansis order. Denise explained that this is a statewide puppet order organized by CPLS staff. Kay includes an invoice with each order and area libraries reimburse CPLS. All funds go into the reimbursable account. The stuffed alien order is approached in the same manner. However, the system did pay for shipping on the alien order. Due to varying quantities ordered by libraries, there wasn’t an easy way to divide shipping. Shipping fees were approximately $450.

Terri Johnson commented on the term undeposited funds. Some have memos, some do not. She suggested all should have memos as it would be helpful visually. Denise agreed to this comment. CPLS will be placing memos on each of these listings.

Jane Hilton made a motion to approve the budget report. Tony Anderson seconded the motion. The financial report was approved.

Correspondence: Denise shared the thank you correspondence received from:
• Jamie Dennis, CCC Grand Island (Thank you for the First Impressions Matter Customer Service Workshop)
• Judy Kosmicki, CCC Grand Island (Thank you for the First Impressions Matter Customer Service Workshop)
• Susan Franklin, Hastings College (Thank you for weeding assistance)
• Sandy Welsh, Wilson Public Library, Cozad (Thank you for the scholarship to attend the First Impressions Matter Customer Service Workshop)
• Janelle Gegg, Shelton Public Schools (Thank you for offering book club sets)
• Sutherland Public Library Board (Thank you for the robot won in a drawing as well as use of a Cricut machine)
• Libby Zitterkopf, Lexington Public Library (Thank you for offering the group order of breakout kits and puppets)
• Judy Hagan, Atkinson Public Library (Thank you for bringing STEAM items for use at a community event)
• Fort Hays State University (Thank you to Autumn for helping organize the First Impressions Matter Customer Service Workshop. She was very helpful.)

Director’s Report: Denise Harders shared her report.
• Denise has been on the road quite a bit visiting libraries and delivering bulk purchase items. Bulk purchase orders were sent in for: Aliens, Puppets, Blocks Rock and Spheros.
• She attended a few summer kick-off events that were quite successful.
• CPLS continues to work on helping libraries put STEAM into their programming.
• A letter has been sent to Board Member Mo Khamouna as he did not attend the required number of meetings to remain on the Board. We will be selecting a new person to replace him at the October board meeting.
• Denise went to ALA in Washington, D.C. the last weekend in June. She has a lot of new ideas to share with our area.
• This year is the 30th year systems have been in place.
• Denise needs to call Spectrum about the new copy machine.

Old Business:
• 2019-2020 Budget approval
  Denise received a letter from Rod Wagner stating the funding allocation for CPLS from July 1, 2019 through June 30, 2020 is $165,572. This amount includes $83,866 in state funds and $81,706 in federal LSTA funds. The CPLS Board reviewed the budget explanation sheet. A budget line has been added for STEAM activities.
• The yearly meeting schedule was discussed. In the past, CPLS met twice face-to-face and twice via conference call. The Board felt we have better discussions in face-to-face meetings. Jane Hilton made a motion to have three face-to-face meetings and one conference call this upcoming year. Tony Anderson seconded the motion. The Board will try to meet the second Friday of October, January, April and July, with January being the conference call. The motion was approved.
• At 11:55 a.m., Terri Johnson made the motion to go into executive session to discuss CPLS salaries for Denise Harders, Kay Kloppenborg and Autumn Carlson. Jane Hilton seconded the motion. The Board discussed a $1 per hour raise for the administrative assistants (Kay Kloppenborg and Autumn Carlson). The Board discussed a 2.3% increase in Denise Harders salary. This equals the raise given to state employees. The Board exited executive session at 12:03 p.m.
  Janene Hill made the motion to approve a 2.3% raise for Denise Harders as well as a $1 per hour raise for both Kay Kloppenborg and Autumn Carlson. Matt Williams seconded.
• Election of officers for 2019-2020
  Judy Hagan – President
  Tony Anderson – Vice President
  Terri Eberly – Secretary
  Matt Williams made a motion to vote as a slate. Terri Johnson seconded.

New Business:
• Shawna Lindner was recognized as the only outgoing board member.
• Janene Hill made a suggestion that each Board Members term be listed on the webpage.

Tony Anderson made a motion to adjourn, Jane Hilton seconded the motion.

The meeting adjourned at 12:10 p.m.

Respectfully submitted,
Shawna Lindner, Secretary