

October 13, 2023
11:00 a.m.
Central Plains Library System
Board Meeting/Hybrid
Landmark Center, Hastings

The meeting was called to order by President, Terri Johnson at 11:05 a.m.
Secretary, Terri Eberly called the roll.

Present: Stephanie Branham, Sherrie Dux-Ideus, Terri Eberly, Lisa Mount, Denise Harders, Christa Porter.
Via ZOOM: Jody Crocker, Jamie Dennis, Terri Johnson. Absent: Sharon Bohling, Janene Hill, Jane Hilton,
Kina Stefka, James Tidei.

Approval of the minutes. It was moved by Jamie Dennis and seconded by Lisa Mount to approve the minutes from the July 14, 2023, board meeting as circulated and to approve the minutes from the August 29, 2023, special board meeting as read. The motion carried.

Financial Reports: Denise Harders reviewed the financial reports. It was moved by Terri Eberly and seconded by Jamie Dennis to approve the financial reports as circulated. The motion carried.

Denise Harders reviewed the independent accountant's compilation report prepared by Riggs & Associates, CPAs, P.C.

Correspondence: Denise shared the thank you notes

- Amy Coffman for the scholarship to attend ARSL
- Laurie Yocum for having the annual board meeting at Wilson Public Library, Cozad

Director's Report: Denise reported on the activities of the office. She attended the quarterly meeting with the NLC and system directors in Scottsbluff, attended the Joint Youth Services Retreat in Ashland, and attended ARSL Conference in Wichita, KS. She also met via Zoom with the planning committee for the Youth Services Retreat and with the CPLS board via Zoom regarding personnel and personnel policies. Denise prepared the financial records for review by Gary Riggs, accountant. Book Kits have been in popular demand and Deb has been busy with die cut shapes and preschool Storytime crafts for system libraries.

Old Business:

2023-2024 Final Budget: Denise reviewed changes to the budget for the upcoming year. It was moved by Lisa Mount and seconded by Sherri Dux-Ideus to approve the revised 2023-2024 budget as circulated. The motion carried.

CPLS Personnel Policy: Following the special board meeting in August, changes to the personnel policy to clarify accrual of PTO, approval of overtime, and payment schedule for non-exempt personnel were addressed. After discussion, it was moved by Stephanie Branham and seconded by Sherri Dux-Ideus to approve the CPSL Personnel Policy. The motion carried.

Denise will advertise the part-time staff position. The main job for this position will be Quick Books accounting/data entry. The hours will be 10-20 per week. Jamie, Sherri, and Lisa will give contact information to Denise for instructors in accounting departments for possible candidate referrals.

CPLS Biennial Conference Update: Conference is set for Thursday, October 19, 2023, from 10-5 pm, at the Kearney Public Library. Speakers and sessions are set, a copy of the program booklet was reviewed. A QR code is in the booklet and will be used to access session materials from the presenters, as well as report CEs by attendees. A lot of work has gone into making this conference a success.

New Business:

- The system has put together 15 experience kits for STREAM/passive programming. The kits will be on display at the Conference and are available for checkout to libraries in the system.
- Deb's Preschool Projects. Deb will be featuring monthly preschool crafts and book recommendations for story time.
- Booklist Reader is similar to Book Page. A link will be provided.
- Upcoming workshops

Other Business: Christa Porter presented the Nebraska Library Commission Report. Highlights:

- Public Library Accreditation for 2023 closed on October 1, 2023. 34 of the 42 libraries have been re-accredited, Sargent Township Library received accreditation for the first time. The remaining 8 libraries have been given extensions.
- NLC Grants for 2024. Grants for CE/Training, internship, library improvement and Youth Grants in Excellence opened on September 15. Deadline for submitting applications is November 17. See the website for details.
- E-Rate: NCompass Live will host workshops, see website for details. A filtering system will be provided to any library by NLC. Check the website and NCompass Live for information on the topic.
- E-Rate Special Fiber Construction Program-NUSF-117. On October 11, the PSC approved the Progression Order on NUSF-117: the program will be extended indefinitely beyond FY 2024 and funding will be available to match 100% of Fiber Special Construction costs.
- Big Talk from Small Libraries 2024: The call for speakers opened on September 12. The deadline to submit proposals is December 15 and the conference will be held on February 23, 2024.

There being no further business, Jamie Dennis moved to adjourn.

Following the meeting board members toured the system offices and the expanded storage and workspace.

Respectfully submitted,

Terri Eberly, Secretary