

call on the telephone, or request information through mail or electronic means.

- c) If tax forms are received from the IRS or the Nebraska Department of Revenue, they will be made available to the public for free. If photocopies of forms or publications are requested, the patron must pay the current charge per copy, 20 cents for black and white, 50 cents for color. Printable forms are also available via the Internet at the current charge per page printed.
- d) Free Internet access is available to everyone; all other library guidelines, including copy charges, apply. Personal devices may directly access the Library's Internet connection only if current requirements for technology protection measures are satisfied.
- e) Copies may be made by the public at the current fee. Current copyright guidelines apply to all copies or printouts made in the library.
- f) A typewriter is available at no cost for in-library use only.
- g) Public restroom facilities are available.
- h) Currently fax service is available at the library at \$1.00 per fax.
- i) No animals, other than service animals as defined by federal and state law, shall be allowed in the library building.
- j) Hours:
  - i) Culbertson Public Library is open Tuesday 1:00 p.m. – 5:00 p.m., Wednesday 1:00 p.m. – 5:00 p.m., Friday 10:00 a.m. – 4:00 p.m., Saturday 10:00 – 4:00 p.m.
  - ii) The library will be open to the public a minimum of 16 hours per week.
  - iii) The decision to close the library for special events will be made by the Library Director and the President of the Board.
  - iv) The Library Director may close the library because of storms or other problems and report the occasion at the next board meeting.
  - v) The library will be closed on the holidays which are observed by the Village of Culbertson and other days designated by the Library Board. If December 24 and December 31 fall on weekdays, the library will close at the time(s) specified by the Village Board.

*These policies may be amended at any regular or special meeting of the Library Board provided that written notice was given to each member at least two days prior to the meeting and the meeting was posted in accordance with the [Nebraska Open Meetings Act](#). In the case of conflicting policies, the policy most recently amended shall supersede all other policies.*

### **3) CULBERTSON PUBLIC LIBRARY COLLECTION DEVELOPMENT POLICY**