

- phone ringers must be disabled in the Library and quiet use of cell phones is allowed if not disturbing to others.
- vi) Patron use of commercial media at the Library is governed by prevailing copyright laws. Use of the Library facility does not imply that the Culbertson Public Library, the Board of Trustees, or the Village of Culbertson endorse the viewpoints presented. Events or meetings will not be publicized in a manner which suggests library sponsorship or affiliation without permission from the Library Director.

b) Use of Facility and Fees

- i) Currently the Library accepts donations for use of facilities.
- ii) Eligibility: Groups authorized to use Library rooms must not discriminate against persons in regard to race, age, color, national origin, gender or physical challenges and are responsible for meeting ADA requirements. All meetings or programs must be open to the public and may not be restricted through tuition or admission fees without prior consent from the Library Director or Board President.
- iii) Culbertson Public Library-sponsored and cosponsored programs take the highest priority in scheduling. The Library may, on rare occasion, "bump" a previously scheduled program with at least three weeks' notice.
- iv) All local groups must designate an individual who will be responsible for the room. Regional or state library groups must work through the Library Director.
- v) There will be no solicitation or proselytizing outside of Library.
- vi) Personal or family activities may not be held in the Library.
- vii) Political campaigning on Library property will not be allowed, though rooms may be used for general political purposes including information sharing, organizational meetings, or community forums.
- viii) No meeting which interferes with the operations and purposes of the Library is allowed.
- ix) Youth groups must be accompanied by a responsible adult at all times.
- x) All children under the age of eight accompanying an adult to a program or meeting must remain with that adult at all times. The Library is not responsible for these children unless otherwise noted.
- xi) All groups agree to abide by the regulations of the Library and accept responsibility for all damages caused to the building and/or equipment beyond normal wear.
- xii) No illegal activities may be conducted on Library property. No hazardous materials or weapons may be brought onto Library property; neither shall open flames or candles be allowed.
- xiii) All groups are required to clean up after their meetings and to leave the room in the condition in which it was found. Trash should be removed from the premise if food or drink has been served.
- xiv) Library staff is not responsible for arranging room furniture and the group using the facility is responsible for returning the room to its previous condition.