

Agenda for Emerson Public Library Board of Trustees
Agenda for Wednesday, August 1, 2018 @ 4:30 p.m.

Lavallee

The Emerson Public Library may vote to go into closed session on any agenda item as allowed by state law. A continuously current agenda is maintained at the Emerson Public Library.

NEBRASKA OPEN MEETING ACT AS AMENDED BY LB 898, 2005 LEGISLATURE IS POSTED ON THE SOUTH WALL OF THE MEETING ROOM FOR REVIEW BY THE PUBLIC FOR THIS MEETING.

Call to order/welcome

Minutes from meeting July, 2018

Consideration of July agenda

- o July bills
- o Circulation for July
- o Library copies added for July
- o July Treasurers city report

Old Business:

1. Accreditation progress

New Business:

1. Requested budget monies to finish off kitchen ceiling tile, carpeting in "add on" room, and new flooring in the bathrooms, for the new library. Did not request any additional funding for present library!

Anything item of discussion the board feels necessary for the working of the library,

Next meeting date: September 5, 2018 @ 5:00 p.m.

July 11, 2018

The July meeting of the Emerson Public Library was called to order by President, Linda Steinman, with Jan Gradert, Theresa Anderson, Lesa Reeves, Janice Roeber and Linda Steinman present. Also present was Lavaille Reifenrath, library director. Minutes of the previous meeting were approved as written.

Administration Report:

Bills of \$1941.66 were approved.

A balance of \$3343.02 was reported.

LaVaille reported that we can spend \$1786.00 to remain within our budget for books/movies for the rest of the fiscal year.

Circulation for June was 1079.

There were 54 total additions.

There were 546 people in the library.

Computer users were 45.

Brown Bag Book Club read and reviewed *Boob Girls Lies, Spies and Cinnamon Rolls*—4 attended.

54 children/17 adults attended the Summer Reading Program.

Old Business:

Our present board members are now Linda Steinman, Janice Roeber, Jan Gradert, Lesa Reeves and Theresa Anderson. The city doesn't allow an alternate.

New Business:

Accreditation for the library is due by October 1, 2018. LaVaille gave us web sites that offer webinars to listen to to receive board accreditation.

City budget meeting is Wednesday, July 18, 2018.

LaVaille handed out the copies of our revised Library Board Policy.

The board needs to update our Strategic Plan. We will meet Monday, July 16 at 12:30 to have time to go over and revise this plan.

The library will close at noon on September 10, 2018.

Next meeting will be August 1, 2018 @ 5:00 p.m.

Respectfully submitted,
Janice Roeber, Sec.

Bills For July

Wages: \$1034.00 (\$79.10 city tax)

Demco: \$316.33 (supplies/ink)

Amazon: \$199.26 (movies)

Barnes and Noble: \$514.90 (books)

Staples: \$362.84 (maintenance/comp)

Total: \$2427.33

(Credit ABB \$83.67)

Emerson Library Information Summary
July 2018

Copies added:

Adult non-fiction	2
Adult fiction	33
BB	0
E	1
Ele	4
youth	2
Reference	0
DVD'S	15
Temporary	5
CD	0

Total additions: 62

Total number of checkouts 778 plus 111 OD= 889

Total people in the library: 501

Total computer users: 78

EPL Friends' Mtg. June 11...6 attended

Brown Bag Book Club: *The Postmistress* by Sarah Blake (Book Club isn't until after board meeting, so no report on how many attended)

Individual Reading Program: 34 signed up and 20 finished

Circulation Summary	2017/2018 October	November	December	January	February	March	April	May	June	July
non-fiction/bio (92)	11	11	5	6	11	15	10	13	20	6
Board Books (BB)	5	5	2	1	5	3	3	2	4	2
CD-audio book	1	1	7	4	4	4	8	5	8	
DVD	265	265	204	268	249	282	225	226	245	264
E	135	135	99	69	54	82	76	88	186	89
ELE	46	46	79	59	20	39	22	37	89	66
FIC	285	285	246	268	275	282	227	214	336	240
LP										
N/A							1			
MAG										
PB	17	6	2	7	1	5	4	2	16	7
Ref	2									
Youth	31	17	17	18	18	30	24	12	37	97
(T) Inter library loan	6	2	5	9		11	12	5	4	7
Total	804	769	666	709	637	754	612	604	945	778
Nebraska Overdrive	148	227	212	124	208	99	205	95	134	111
Grand Total	952	996	878	833	845	853	817	699	1079	889
Prior Years 2016/2017	967	914	998	939	970	1093	928	1023	1108	1117