

Agenda for Emerson Public Library Board of Trustees
Agenda for Wednesday, Sept 5, 2018@ 4:30 p.m.

The The Emerson Public Library may vote to go into closed session on any agenda item as allowed by state law. A continuously current agenda is maintained at the Emerson Public Library.

NEBRASKA OPEN MEETING ACT AS AMENDED BY LB 898, 2005 LEGISLATURE IS POSTED ON THE SOUTH WALL OF THE MEETING ROOM FOR REVIEW BY THE PUBLIC FOR THIS MEETING.

Call to order/welcome

Minutes from meeting August, 2018

Consideration of August agenda

- o August bills
- o Circulation for August
- o Library copies added for August
- o August Treasurers city report

Old Business:

1. Accreditation progress

New Business:

1. Kelly Lamp was hired to do the ceiling at the new library...no word on when it will be done, and no word if carpeting was purchased.

Anything item of discussion the board feels necessary for the working of the library,

Next meeting date: October 3, 2018 @ 5:00 p.m.

August 1, 2018

The August meeting of the Emerson Public Library Board of Trustees was called to order by Linda Steinman with Linda Steinman, Jan Gradert, Theresa Anderson, Janice Roeber and Lesa Reeves present. Also present was LaVaille Reifenrath, library director. Minutes of the previous meeting were reviewed, approved and placed on file.

Administration Report:

Bills amounting to \$2,427.33 were reviewed and approved.

A balance of \$3,576.29 was reported.

Total additions for the month were 66.

Checkouts were 778 plus 111 OD=889.

Total computer users were 78.

Brown Bag Book Club read and reviewed *The Postmistress* by Sarah Blake

(Book Club wasn't until after board meeting, so no report on how many attended.)

The Individual Reading Program had 34 signed up and 20 finished.

Old Business:

The library will be closed a half day on September 10.

The board worked on the Accreditation review and have it ready to type. LaVaille will type, and Linda will look at it. We will have a community survey ready for people to fill out during Tri County Days as to what affects the the Emerson Public Library the most. We suggested freezer pops instead of snow cones be given out by the friends group because of less work and mess.

New Business:

Requested budget monies to finish off kitchen ceiling tile, carpet in "ad on" room and new flooring in the bathrooms, for new library. Did not request any additional funding for present library.

At the time of our meeting Kelli Lamp was reported to be working on doing the tiles.

On August 22 at 6:30 we will meet to go over the Technology Planning Worksheet for the Emerson Public Library for our accreditation.

Respectfully submitted,
Janice Roeber, Sec.

Bills for August

Wages: \$1034.00 (\$79.10 city taxes)

Amazon: \$1848.85 (books/movies/audio books)

Total: \$2882.85

(\$600 left in budget for books/movies for this year....deposited State Check of \$825.00 that will also go for book/movies/audio books)

Circulation Summary 2017/2018											
	October	November	December	January	February	March	April	May	June	July	August
non-fiction/bio (92)	11	11	5	6	11	15	10	13	20	6	11
Board Books (BB)	5	5	2	1	5	3	3	2	4	2	1
CD-audio book	1	1	7	4	4	4	8	5	8		
DVD	265	265	204	268	249	282	225	226	245	264	274
E	135	135	99	69	54	82	76	88	186	89	63
ELE	46	46	79	59	20	39	22	37	89	66	36
FIC	285	285	246	268	275	282	227	214	336	240	238
LP											
N/A							1				
MAG											
PB	17	6	2	7	1	5	4	2	16	7	4
Ref	2					1					
Youth	31	17	17	18	18	30	24	12	37	97	126
(T) Inter library loan	6	2	5	9		11	12	5	4	7	5
Total	804	769	666	709	637	754	612	604	945	778	758
Nebraska Overdrive	148	227	212	124	208	99	205	95	134	111	104
Grand Total	952	996	878	833	845	853	817	699	1079	889	862
Prior Years											
2016/2017	967	914	998	939	970	1093	928	1023	1108	1117	1083

Emerson Library Information Summary
August 2018

Copies added:

Adult non-fiction	1
Adult fiction	21
BB	0
E	4
Ele	3
youth	5
Reference	0
DVD'S	15
Temporary	4
CD	0

Total additions: 53

Total number of checkouts 758 plus 104 OD= 862

Total people in the library: 516

Total computer users: 66

EPL Friends' Mtg. August 1...4 attended

Brown Bag Book Club: *Tallgrass by Sandra Dallas* (Book Club isn't until after board meeting, so no report on how many attended)