

Agenda for Emerson Public Library Board of Trustees
Agenda for Wednesday, January 3, 2018 @ 5:00 p.m.

The Emerson Public Library may vote to go into closed session on any agenda item as allowed by state law. A continuously current agenda is maintained at the Emerson Public Library.

NEBRASKA OPEN MEETING ACT AS AMENDED BY LB 898, 2005 LEGISLATURE IS POSTED ON THE SOUTH WALL OF THE MEETING ROOM FOR REVIEW BY THE PUBLIC FOR THIS MEETING.

Call to order/welcome

Minutes from meeting November/December, 2017

Consideration of November/December agenda

- o November/December bills
- o Circulation for November/December
- o Library summary sheet for November/December
- o November/December Treasurers city report

Old Business:

- 1.

New Business:

1. Bibliostat completed
2. Library's possible move to Senior Center
3. Sue Richards will be covering for LaVaille on January 22, 2018 until she returns from an appt.

Anything item of discussion the board feels necessary for the working of the library,

Next meeting date: February 7, 2018 @ 5:00 p.m.

November 1, 2017

The November meeting of the Emerson Public Library was called to order by President, Linda Steinman.

Present were Peg Chapman, Linda Steinman, Jan Gradert and Janice Roeber and LaVaille Reifenrath (library director)

Absent was Jeanine Figueroa.

Minutes from the previous meeting were approved as corrected.

Administrative Report:

October bills of \$2171.18 were reviewed and accepted to be paid. (wages, ABB, overdrive, Amazon, Sue Richards for travel expense to Kearney for the NLA Conference and John Ahlers for a popcorn machine.)

Bank balance of \$1,192. was reported.

Total circulation was 952.

Total additions were 67.

Total people in the library was 539

Total computer users was 91.

Brown Bag book Club Read *Home Front* by Kristin Hanna.

EPL Friends Mtg—6 members present.

Story Hour: 30 children and 7 adults.

Old Business:

LaVaille wasn't able to attend city board meeting because she was in an accident on the way there.

Board meeting hours will remain at 5:00 p.m.

LaVaille spoke at the Nebraska Library Association regarding her fund raiser for the library, Approximately 20 individuals attended the event.

No luck in finding anyone, as of yet, to work Saturday, November 11.

New Business:

Vote was held to accept the following members and their positions for the new year:

Linda Steinman-President, Janice Roeber-Secretary, Jan Gradert-Member, Peg Chapman-Member and Jeanine Figueroa-Member.

We will be receiving \$546.65 from ER funding for telephone internet service (NLC).

We will not be having a December meeting. **Next meeting will be January 3, 2018.**

Respectfully submitted,
Janice Roeber, Secretary

Bills for November 2017

Wages: \$1034.00 gross (taxes pd \$190.41 and \$79.10)

Amazon: \$132.18 (movies)

Barnes and Nobles: \$446.66 (books)

American Broadband: \$75.09 (internet/phone)

Sue Richards: \$228.80 (mileage going to Kearney)

Total: \$1995.83

Bills for December:

Wages: \$1034.00 gross (taxes pd \$190.41 and \$79.10)

Amazon: \$194.47 (movies)

Barnes and Nobles: \$382.50 (books)

American Broadband: \$77.41 (internet/phone)

Sterling Comp Products: \$147.80 (ink)

Total: \$1915.28

Circulation Summary 2017/2018

October November December

non-fiction/bio (92)	11	12	5
Board Books (BB)	5	10	2
CD-audio book	1	4	7
DVD	265	229	204
E	135	131	99
ELE	46	104	79
FIC	285	254	246
LP			
N/A			
MAG			
PB	17	6	2
Ref	2		
Youth	31	17	17
(T) Inter library loan	6	2	5
Total	804	769	666
Nebraska Overdrive	148	227	212
Grand Total	952	996	878

Prior Years

2015-2016	627	578	538
2016/2017	967	914	998

Emerson Library Information Summary
November 2017

Copies added:

Adult non-fiction	3
Adult fiction	41
BB	0
E	9
Ele	6
youth	4
Reference	0
DVD'S	10
Temporary	0

Total additions: 73

Total number of checkouts 769 plus 227 OD= 996

Total people in the library: 642

Total computer users: 105

EPL Friends' Mtg. 6 members present

Brown Bag Book Club: *A Man Called Ove* by Fredrik Backman

Story Hour: 17 children/3 adults

Emerson Library Information Summary
December 2017

Copies added:

Adult non-fiction	3
Adult fiction	38
BB	0
E	8
Ele	6
youth	5
Reference	0
DVD'S	13
Temporary	3
CD	2

Total additions: 75

Total number of checkouts 666 plus 212 OD= 878

Total people in the library: 476

Total computer users: 71

EPL Friends' Mtg. no meeting for December

Brown Bag Book Club: *The Mermaid Chair* by Sue Monk Kidd

Story Hour: 12 children/3 adults

Santa Claus's visit approximately 15-20 children

