

Agenda for Emerson Public Library Board of Trustees
Agenda for Wednesday, May 2, 2018 @ 5:00 p.m.

*LaVaille's
copy*

The Emerson Public Library may vote to go into closed session on any agenda item as allowed by state law. A continuously current agenda is maintained at the Emerson Public Library.

NEBRASKA OPEN MEETING ACT AS AMENDED BY LB 898, 2005 LEGISLATURE IS POSTED ON THE SOUTH WALL OF THE MEETING ROOM FOR REVIEW BY THE PUBLIC FOR THIS MEETING.

Call to order/welcome

Minutes from meeting April, 2018

Consideration of April agenda

- o April bills
- o Circulation for April
- o Library copies added for April
- o April Treasurers city report

Old Business:

1. Everything is done at the "new" library that volunteers can do, just waiting for the city to get contractors in there for the ceiling tiles and carpet. Electrician was in and installed two outlets LaVaille asked for and the plumbers also fixed the toilets, and the water fountain was removed. Moved materials out of office area that isn't being used to "new" library.

New Business:

1. Library was closed on Saturday, April 14 for the blizzard.
2. Applied for a grant with the Fund for Siouland and was chosen to receive funding...see attachment.
3. Nick Sebade will deliver our new bookshelves to "new" library on Saturday, May 5. All were paid for by Friends of the Library and Roll For Reading fundraiser money.
4. Board policy needs updating.
5. Individual's applying for the library board have until Wednesday, May 30 to submit the request. Procedure is to submit to legal page in Pender Times. Also, board meetings are to be submitted to Pender Times each month.

Anything item of discussion the board feels necessary for the working of the library,

next meeting date: June 6, 2018 @ 5:00 p.m.

April 4, 2018

The April meeting of the Emerson Public Board of Directors was called to order by Linda Steinman with the following present: Peg Chapman, Linda Steinman, Jan Gradert, Janice Roeber and LaVaille Reifenrath (library director). Absent was Jeanine Figeroa. Also present were Mary Henderson and John Ahlers. Minutes of the previous meeting were approved as written and placed on file.

Administrative Report:

Bills of \$1,594.51 were reviewed and approved.

Circulation amounted to 853 items checked out.

62 additions were made to the library.

498 people were in the library in March.

There were 54 computer users in March.

Story Hour had 19 children and 4 adults.

Brown Bag Book Club reviewed *I Shall Be near You* by Erin Lindsay McCabe.

Old Business:

Nick Sebade submitted his bid for new shelving—children's section are \$250 per unit, adult section (68" ft tall by 8" feet long \$1215. The kids shelving will be purchased with Roll for money and the Friends of the Library will fund the adult shelving.

New Business:

Volunteers have been helping paint Senior Center—Shane and Courtney Peters, Sue Richards, Jennifer Trenhaile and Donella Busker. The computer room and entry are finished, main room just needs touch up, second coat in office, second coat in two walls in kids room, and paint storage room. LaVaille paid for paint and materials with her Roll For Reading money. Shane and LaVaille removed the carpeting and trim boards. Shane also removed all the partitions in the bathrooms. Shane also put up a coat hook for us and removed blinds in office.

City stated at last meeting that they were going to lock off the kitchen. Lavaille stated that is where Book Club, Coffee Cafe and Board meetings will be held, so locking it up can't happen. Friends of the Library will clean the kitchen and spruce it up with a new paint job. Other renovations will probably have to wait until the city budgets for it. City is stating moving to the new building will happen at the end of April.

John Ahlers said that April 20 will be a volunteer day at school—maybe they could help with the library move.

Peg Chapman stated that this will probably be her last meeting with the Library Board, as she will be moving. We will need to find a replacement for her.

Next meeting will be May 2, 2018 @ 5:00 P.M.

Respectfully submitted,
Janice Roeber, Sec.

Bills for April

Wages: \$1034.00 (\$79.10 city tax pd)

Amazon: \$452.51 books/movies

(ABB: credit \$219.45)

Total: \$1486.51

Circulation Summary 2017/2018

	October	November	December	January	February	March	April
non-fiction/bio (92)	11	12	5	6	11	15	10
Board Books (BB)	5	10	2	1	5	3	3
CD-audio book	1	4	7	4	4	4	8
DVD	265	229	204	268	249	282	225
E	135	131	99	69	54	82	76
ELE	46	104	79	59	20	39	22
FIC	285	254	246	268	275	282	227
LP							
N/A							1
MAG							
PB	17	6	2	7	1	5	4
Ref	2					1	
Youth	31	17	17	18	18	30	24
(T) Inter library loan	6	2	5	9		11	12
Total	804	769	666	709	637	754	612
Nebraska Overdrive	148	227	212	124	208	99	205
Grand Total	952	996	878	833	845	853	817

Prior Years

2015-2016	627	578	538	677	687	670	706
2016/2017	967	914	998	939	970	1093	928

Emerson Library Information Summary
April 2018

Copies added:

Adult non-fiction	1
Adult fiction	29
BB	0
E	7
Ele	0
youth	2
Reference	0
DVD'S	16
Temporary	7
Cd's	0

Total additions: 62

Total number of checkouts 612 plus 205 OD= 817

Total people in the library: 497

Total computer users: 56

EPL Friends' Mtg. Held April 4, 4 attended

Brown Bag Book Club: *Follow the River* by James Alexander Thom

Story Hour: no Story Hour due to the move to new building

Closed April 14 due to blizzard

Treasurer Report

Library

April 30, 2018

		Opening Balance 3/30/2018	3203.96
Deposits			
Tranfer from General	2000.00	Interest	0.17
Amazon	401.19	misc income	6.00
		Total receipts	2407.36
Disbursments			
Barnes & Noble	328.08	Amazon	109.38
Amazon	434.57	Salaries	1034.00
Amazon	37.1	Dec payroll taxes	79.10
Amazon	254.61	Miller Building Supply	18.70
Amazon	7.99		
		Total disbursements	2303.53
		Bank Balance 4/30/2018	3307.79

FRIENDS OF LIBRARY

April 30, 2018

		Opening Balance 3/30/2018	3953.02
Disbursments			
Donna Dottivia	50.00		
Nick Sebade	2430.00	Total disbursments	2480.00
Interest	0.11	Total receipts	3.11
Estatement rebate	3		
		Bank Balance 4/30/2018	1476.13



Emerson Public Library <libraryemersonpublic@gmail.com>

Fund for Siouxland

2 messages

Siouxland Community Foundation <admin@siouxlandcommunityfoundation.org>
To: Rebecca Krohn <rebecca@siouxlandcommunityfoundation.org>

Fri, Apr 27, 2018 at 12:20 PM

Congratulations! Your organization has been awarded a grant from the Fund for Siouxland. Please watch your mail as grant agreements and a live grant check will be coming soon.

Jennifer Cooke

Siouxland Community Foundation

505 5th Street, Suite 412

Sioux City, IA 51101

phone/fax: (712) 293-3303

jennifer@siouxlandcommunityfoundation.org

<http://www.siouxlandcommunityfoundation.org/>

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