

Franklin Public Library

Library Use and Borrowing Policy

(Adopted 08/23/2010)

Eligibility for Borrowing Privileges

Within the Library, use of all material is free of charge.

Service will not be denied or abridged because of religious, racial, social, economic, or political status, or gender or national origin.

Any individual or family residing within the Franklin City limits may apply for a free borrower's card in person at the library.

Residents outside the Franklin City limits may obtain a library card with an annual fee of an amount to offset city library tax allocations.

Registration for a Library Card

To register with the Library as an eligible borrower, a person must show a photo ID and documentary proof of current address, and complete an application form. Each adult borrower is held responsible for all items charged out on his/her card.

Minor children, under 18 years of age, must be accompanied by a parent/guardian with proper identification at the time of registration. The parent/guardian must sign the application form and be responsible for material borrowed.

The parent/guardian will be responsible for the appropriateness of materials, including electronic information, and for payment of charges incurred by minors.

Library Card

Any item that circulates for public use may be borrowed by any person with a library card in good standing.

No person shall damage or fail to return material borrowed from the Library. No person who within a reasonable period of time pays for a damaged or lost item in accordance with the rules of the Library shall be deemed guilty of this offense.

No person shall abuse a library card. Abuse shall consist of any of the following:

- a. Obtaining or attempting to obtain a library card by means of false identification or address.
- b. Using or attempting to use a library card issued to another person.
- c. Using or attempting to use a library card which has expired or has been revoked.

Facility and Hours

To achieve the goal of good library service the Board of Trustees accepts the responsibility of providing and maintaining facilities that will adequately meet the physical requirements of modern library service. Such facilities will offer the community a compelling invitation to enter, read, browse, listen, and learn.

The Library shall be open Monday, 1:00 p.m. to 8:00 p.m.; Wednesday and Friday, 10:00 a.m. to 5:00 p.m.; Thursday 10:00 a.m. to 6:00 p.m.; Saturday, 9:00 a.m. to 12:00 noon. The Library will be closed for the following holidays: New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Friday after Thanksgiving, and Christmas Day.