

HOLDREGE AREA PUBLIC LIBRARY – BOARD MINUTES OF MAY 5, 2020

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by President Bev Rehm, in the Conference Room at 4:00 p.m. May 5, 2020. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted on the bulletin board in the Conference Room. The following members were present: Bev Rehm, Nancy Morse, Sue Christensen, Dave Black, Keith Fagot, Shirley Butz, Annette Sindt, Linda Schwarz, Lynn McPheron and Mike Burris. Sandi Ericson was absent.

MINUTES: The minutes of the March 3, 2020 meeting were reviewed. It was moved by Keith Fagot and seconded by Dave Black to approve the minutes. Motion passed by a unanimous vote.

PUBLIC FORUM: There was no Public Forum.

FINANCIAL REPORT: The Financial Report was given by Mike Burris as printed in the agenda. It was moved by Dave Black and seconded by Keith Fagot to approve the Financial Report. Motion passed by a unanimous vote.

APPROVAL OF THE BILLS: The monthly bills, listed in the Balance Sheet and Expenses by Vendor Detail Report were reviewed by the board. It was moved by Dave Black and seconded by Linda Schwarz to approve the bills. Motion passed by a unanimous vote.

DIRECTOR'S REPORT AND BUSINESS:

1. Mike Burris reported that drive-by checkout is doing well with 35-45 patrons per day.
2. The terms of Dave Black and Linda Schwarz will be expiring on June 2020. Possible replacements were discussed.
3. Nomination of Officers – Keith Fagot declared Bev Rehm elected by acclamation as President and Nancy Morse as Secretary. Dave Black declared Keith Fagot elected by acclamation as Vice President, replacing Linda Schwarz.
4. Mike Burris, Bev Rehm, Diana Urbom and Michelle McCoy attended a Zoom meeting moderated by Denise Harders, Director of Central Plains Library System. Topics discussed were steps being considered for safety of patrons and staff once libraries are opened again.
5. There was discussion of adjusting the budgeting of employee payroll to match that of other library expenses, which is Fiscal Year July 1 – June 30. This will be implemented during next year's budget process.
6. Two Rivers Public Health Department has reiterated that the lockdown rules are extended to May 31st. This was previously May 11th as listed in the Director's Report.
7. Mike has been informed that the Holdrege Area Public Library Board certification renewal date has been extended to July 1, 2021. The board has earned 15.25 CE credits and they need to earn 4.75 more CE credits by July 1, 2021.
8. See the Director's Report for additional information from Mike Burris.

The meeting was adjourned at 4:40 p.m.

Respectfully Submitted,

Nancy Morse, Secretary