

## **HOLDREGE AREA PUBLIC LIBRARY-BOARD MEETING-JULY 6,2021**

The regularly scheduled board meeting of the Holdrege Area Public Library was called in order by President Bev Rehm, in the conference room at 4 pm on July 6,2021. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted on the bulletin board in the conference room. The following members were present: Bev Rehm, Sue Christensen, Jennifer Sand, John Sauder, Annette Sindt, and Mike Burris. Those absent were: Nancy Morse, Shirley Butz, Sandi Ericson, Keith Fagot.

**Minutes:** The minutes of the June 1, 2021 were reviewed. It was moved by John Sauder and seconded by Sue Christensen to approve the minutes. Motion passed by roll call vote with members present. The minutes of the June 14,2021 meeting were also reviewed. It was moved by John Sauder and seconded by Sue Christensen to approve the minutes. Motion passed by roll call vote with members present.

**Public Forum:** Sue Christensen requested that all board members complete the survey and share it on facebook, the library website and in any ways possible. Mike Burris reported that several have come to the library to request surveys. July 26, 2021 will be the next public meeting. A booth will be at the Phelps County fair with information and surveys available.

**FINANCIAL REPORT:** The financial report was reviewed as printed in the agenda. It was moved by Sue Christensen and seconded by Annette Sindt to approve the financial report. Motion passed by roll call vote of members present.

**APPROVAL OF BILLS:** The monthly bills, listed on the balance sheet and expenses by vendor detail report were reviewed by the board. Motion made by Annette Sindt and seconded by John Sauder to approve the bills. Motion passed by a roll call vote.

### **DIRECTORS REPORT AND BUSINESS:**

1. Mike Burris reported that the library has 17 new fire extinguishers. He will investigate possible ways to obtain AED units for the library.
2. Sue Christensen made a motion to move into executive session and John Sauder seconded the motion to enter executive session at 4:17 pm to discuss personnel matters. John Sauder made the motion and Sue Christensen seconded to go out of executive session at 4:27pm.
3. Mike Burris reported that there has been 1 applicant for the shelver position. The last person who was recently hired resigned for personal reasons.
4. The flower beds are in great shape-thanks to the volunteer work by Robin Shields.
5. Report was given concerning the spigot on the side of the library causing leaking into the egress window near it. A plumber has been contacted and parts have been ordered for repair.
6. Friends of the Library book sale during Swedish Days went very well .
7. The new laptops have arrived at the library and Mike Burris is working on getting them up and going. Reimbursement information on the laptops has not been completed yet.
8. The summer reading program is going well with 58 preschoolers, 89 elementary, 17 teens and 31 adults participating.

Mike Burris reported that he will be attending 2 meetings in the next month. Apollo Training will be on August 30-31 with the switch over on September 14<sup>th</sup> to complete the process.

Nancy Morse has resigned as secretary and Jennifer Sand will be replacing her.

For further information on the Director's report, please see Mike Burris's written report.

Respectfully submitted,

Jennifer Sand, Secretary