

HOLDREGE AREA PUBLIC LIBRARY – BOARD MEETING – MAY 3, 2022

CALL TO ORDER: The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by President Bev Rehm in the conference room at 4:00 pm on Tuesday, May 3, 2022. The meeting was conducted in compliance with the Nebraska Public Open Meeting Law, which is posted on the bulletin board in the conference room. Board members Bev Rehm, Annette Sindt, Nancy Morse, Sue Christensen, Sandi Ericson, Rosanna Meyer, Keith Fagot, John Sauder, Shirley Butz, and library director Mike Burris were present. Jennifer Sand was absent.

MINUTES: The minutes of the April 5, 2022 meeting were reviewed and passed by roll call vote of the members present following a motion by Keith Fagot, seconded by Nancy Morse.

PUBLIC FORUM: None

FINANCIAL REPORT: The financial report printed in the agenda was reviewed and approved by roll call vote of the members present following a motion by Sandi Ericson, seconded by Annette Sindt.

APPROVAL OF THE BILLS: The monthly bills, listed on the balance sheet, and expenses by vendor report were reviewed by the board. Following discussion Sue Christensen made a motion to approve the bills. The motion was seconded by Shirley Butz, and the motion passed by a roll call vote of the members present.

BUSINESS: Director Mike Burris requested formal authorization from the board to set up a new repair and equipment depreciation account as previously directed by the board (see Board minutes from 9/7/2021). He also requested formal documentation of the amount of funds to be transferred to open that account. Following discussion, a motion was made by Sandi Ericson to authorize Director Mike Burris to open the new account to be titled Repairs and Equipment Depreciation Fund with an opening balance of \$25,000.00. The motion was seconded by Rosanna Meyer and passed by a roll call vote of the members present.

In other business, the Personnel Committee (Keith Fagot, Bev Rehm and Sandi Ericson) reported they had conducted the job performance evaluation conference with Director Mike Burris and recommended that the Director be offered employment for the 2022-2023 fiscal year. Following discussion, Keith Fagot made a motion to offer that extended employment to Mike Burris. The motion was seconded by Sandi Ericson, and was passed by a roll call vote of the members present.

As part of the Director's Report, Mike Burris explained the proposed budget (included in the board materials presented) for the 2022-2023 fiscal year. Following discussion, Keith Fagot moved to approve the proposed budget for the 2022-2023 fiscal year. The motion was seconded by John Sauder and passed by a roll call vote of the members present.

For further information on the Director's Report, please see Mike Burris' written report.

ADJOURNMENT: Having no other business, following a motion to adjourn by Keith Fagot at 5:02 pm, the meeting was adjourned.

Respectfully submitted,

Sue Christensen
for Jennifer Sand, Secretary