

HOLDREGE AREA PUBLIC LIBRARY – BOARD MINUTES OF NOVEMBER 10, 2020

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by Vice President Keith Fagot, in the Conference Room at 4:00 p.m. on November 10, 2020. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted on the bulletin board in the Conference Room. The following members were present: Shirley Butz, Jennifer Sand, Nancy Morse, Sue Christensen, Annette Sindt, Keith Fagot, John Sauder and Mike Burris. Lynn McPheron, Bev Rehm and Sandi Ericson were absent.

MINUTES: The minutes of the October 6, 2020 meeting were reviewed. It was moved by Annette Sindt and seconded by John Sauder to approve the minutes. Motion passed by a unanimous vote.

PUBLIC FORUM: There was no Public Forum.

FINANCIAL REPORT: The Financial Report was given by Mike Burris as printed in the agenda. Discussion was held regarding the 17% increase in Health Insurance. It was moved by Sue Christensen and seconded by Shirley Butz to approve the Financial Report. Motion passed by a unanimous vote.

APPROVAL OF BILLS: The monthly bills, listed in the Balance Sheet and Expenses by Vendor Detail Report were reviewed by the board. It was moved by Nancy Morse and seconded by Keith Fagot to approve the bills. Motions passed by a unanimous vote.

DIRECTOR'S REPORT:

1. Salaries: In order to synchronize salaries with the budget, it was moved by Keith Fagot and seconded by Sue Christensen to split the salary increase into January and July. Motion passed by a unanimous vote.
2. AFLAC insurance is available to staff and will be deducted from their salaries before taxes.
3. The Library will be closed on December 24th, 25th, 26th, 31st and January 1st. Salary will not be paid for the 26th.
4. Mike Burris stressed the need for confidentiality regarding HIPPA issues.

See Director's written report for details.

It was moved by Annette Sindt and seconded by Shirley Butz to adjourn the meeting at 4:45. Motion passed by a unanimous vote.

Respectfully Submitted, Nancy Morse, Secretary