

HOLDREGE AREA PUBLIC LIBRARY –BOARD MINUTES OF JULY 3, 2018

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by President Bev Rehm, in the Conference Room at 4:00 p.m. on July 3, 2018. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted on the bulletin board in the Conference Room. The following members were present: Annette Sindt, Dave Black, Bev Rehm, Keith Fagot, Mary Paulsen, Linda Schwarz, Diana Urbom and Cindy Gitt. Nancy Morse, Ginger Cowne, Shirley Butz and Lynn McPheron were absent.

MINUTES: The minutes of the June 5, 2018 meeting were reviewed. It was moved by Dave Black and seconded by Linda Schwarz to approve the minutes as reviewed. Motion passed unanimously on a roll call vote.

PUBLIC FORUM: There was no Public Forum

FINANCIAL REPORT:

1. The Financial Report was given by Diana Urbom and Cindy Gitt as printed in the agenda. It was moved by Keith Fagot and seconded by Linda Schwarz to approve the Financial Report. The motion carried unanimously on a roll call vote.
2. It was moved by Keith Fagot and seconded by Dave Black that the CD and checking account at Bruning State bank be moved to the PCCF as these are designated funds, and that the checking account be closed. Motion carried unanimously on a roll call vote.

APPROVAL OF THE BILLS: The monthly bills, listed in the Balance Sheet and Expenses by Vendor Detail Report were reviewed by the board. It was moved by Keith Fagot and seconded by Dave Black to approve the bills. Motion passed unanimously on a roll call vote.

BUSINESS:

1. Director Search Update: Report was given.
2. Safe Deposit Box: It was moved by Dave Black and seconded by Keith Fagot to close the library's safe deposit box at First State Bank and place contents worth keeping in the fire proof safe at the Library, including the Confederate money. Motion passed unanimously on a roll call vote.
3. Give to Grow funds: It was decided by the board for Diana and Cindy to get a quote from Glenwood for 10 complete desk top computers.

DIRECTOR'S REPORT:

1. Sue Christensen has accepted a position as a new library board member representing the City, to fulfill Ginger Cowne's term, a letter has been sent to the city for approval of her appointment.
2. Cindy Gitt and Diana Urbom presented the Library's proposed budget for 2018-2019 fiscal year to the Phelps County Commissioners.
3. Overgrown bushes and trees on the north have been trimmed.
4. Mosaic supervisor will increase supervision in client visits to the library and will reduce the visits to once per week.

The Meeting was adjourned at 5:30 p.m.

Respectfully Submitted,

Mary Paulsen, Acting Secretary in absence of Nancy Morse
Typed by Nancy Morse, Secretary

HOLDREGE AREA PUBLIC LIBRARY –EMERGENCY MEETING—JULY 12, 2018

An Emergency meeting of the Holdrege Area Public Library Board was held in the Conference Room at 4:00 p.m. July 12, 2018. The following members were present: Dave Black, Bev Rehm, Nancy Morse, Shirley Butz, Keith Fagot, Annette Sindt, Linda Schwarz, Mary Paulsen, Diana Urbom and Cindy Gitt. Lynn McPheron was absent.

The purpose of the meeting was to go over the contract that was prepared by Keith Fagot and is to be sent to Michael Burris, who has accepted the position of Library Director. Motion was made by Dave Black and seconded by Keith Fagot to approve the contract. Motion carried on a unanimous roll call vote. The contract will be mailed to Mr. Burris.

The Meeting was adjourned at 4:40 p.m.

Respectfully Submitted,

Nancy Morse, Secretary