

HOLDREGE AREA PUBLIC LIBRARY – BOARD MINUTES OF AUGUST 7, 2018

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by President Bev Rehm, in the Conference Room at 4:00 p.m. on August 7, 2018. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted on the bulletin board in the Conference Room. The following members were present: President Bev Rehm, Sue Christensen, Keith Fagot, Lynn McPheron, Linda Schwartz, and Annette Sindt. Also present were the interim Library Directors: Diana Urbom and Cindy Gitt as well as the new Library Director Mike Burris. Nancy Morse, Dave Black, Mary Paulsen and Shirley Butz were absent.

Lynn McPheron was appointed *secretary pro tem* in the absence of Nancy Morse.

MINUTES: The minutes of the July 3, 2018 were reviewed. It was moved by Keith Fagot and seconded by Lynn McPheron to approve the minutes as reviewed. Motion passed unanimously on a roll call vote.

PUBLIC FORUM: There was no Public Forum.

FINANCIAL REPORT:

1. The financial report (attached) was reviewed by Diana Urbom and Cindy Gitt with account totals and notable expenditures printed in the agenda. It was moved by Linda Schwartz and seconded by Keith Fagot to accept the report. The motion carried unanimously on a roll call vote.

APPROVAL OF THE BILLS: The monthly bills, listed in the Balance Sheet and Expenses by Vendor Detail Report were reviewed by the board. It was moved by Lynn McPheron and seconded by Annette Sindt to approve the bills. Motion passed unanimously on a roll call vote.

BUSINESS:

1. The new Director of the Library was welcomed to his first meeting by the board. Mike Burris started his directorship on August 1, 2018.
2. Motion was made by Keith Fagot to amend Mr. Burris contract to include moving expenses of \$3,000. Linda Schwartz seconded the motion, and it passed unanimously on a roll call vote.
3. Motion was made by Keith Fagot to adopt the Group Health Insurance Coverages from Blue Cross/Blue Shield of Nebraska, as noted on the information sheet handed out at the meeting, at the "202 Silver Plan" level. Lynn McPheron seconded the motion, which passed unanimously on a roll call vote.
4. Keith Fagot moved to purchase ten new computers from Glenwood based on the quote provided as of July 20, 2018. Annette Sindt seconded the motion.
 - a. Discussion followed to use Give to Grow funds for the down payment and the rest to be paid from Phelps County Community Foundation account. The old computers are to be wiped clean and sold to public citizens at a low cost.
 - b. Motion carried unanimously on a roll call vote.

5. Keith Fagot moved to purchase two 'core' reconditioned computers for the use of the Director and Administrative Assistant through the company known as "Tech Soup." Linda Schwartz seconded the motion.
 - a. Discussion followed that these two computers be purchased in 2018, and three more purchased next year, using money from the PCCF account.
 - b. Motion carried unanimously on a roll call vote.
6. Motion was made by Keith Fagot to continue the interim directors' role and additional compensation through August 9, 2018. Annette Sindt seconded the motion. Motion passed unanimously on a roll call vote.

DIRECTOR'S REPORT: The directors' report included in the packet was reviewed by the board. Highlights discussed by the board are the following:

1. Bev Rehm, Diana Urbom, Cindy Gitt, and Mike Burris will attend the City Council meeting this evening, August 7, to present the 2018-19 budget proposal and introduce the new Library Director.
2. Mike Burris will attend the Phelps County Commissioners meeting on Tuesday August 14, to be introduced and to ask for more support from the county.
3. Mike Burris discussed the importance of literacy at a county level for now and the future, to maintain the economy, and he hopes to discuss this with these government entities.

With no further business to discuss, President Bev Rehm adjourned the meeting at 5:25 p.m. Parliamentary procedure (per Roberts Rules) does not require a vote to adjourn.

Respectfully submitted,

Lynn McPherson, secretary pro tem