

HOLDREGE AREA PUBLIC LIBRARY – BOARD MINUTES OF OCTOBER 2, 2018

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by President Bev Rehm, in the Conference Room at 4:00 p.m. on October 2, 2018. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted on the bulletin board in the Conference Room. The following members were present: Bev Rehm, Nancy Morse, Linda Schwarz, Sue Christensen, Annette Sindt, Keith Fagot, Dave Black, Lynn McPheron, and Mike Burris. Shirley Butz and Mary Paulsen were absent. Sierra Klein was a guest.

MINUTES: The minutes of the September 11, 2018 meeting were reviewed. It was moved by Sue Christensen and seconded by Linda Schwarz to approve the minutes. Motion passed unanimously on a roll call vote.

PUBLIC FORUM: Sierra Klein reported on upcoming plans of the Friends of the Library.

1. Plans are being made for Benjamin Landscaping to install underground sprinklers at a cost of \$1,200. A plumber's quote will be coming. It was moved by Dave Black and seconded by Keith Fagot to approve this installation which will be paid for by the Friends. Motions passed unanimously on a roll call vote.
2. The annual book sale will be in early December.
3. The Friends of the Library Give to Grow money for 2018 will be used to fund the program 1,000 Books Before Kindergarten.

FINANCIAL REPORT: The Financial Report was given by Mike Burris as printed in the agenda. It was moved by Lynn McPheron and seconded by Keith Fagot to approve the Financial Report. The motion carried unanimously on a roll call vote.

APPROVAL OF THE BILLS: The monthly bills, listed in the Balance Sheet and Expenses by Vendor Detail Report were reviewed by the board. It was moved by Dave Black and seconded by Linda Schwarz to approve the bills. Motion passed unanimously on a roll call vote.

AUDIT REPORT: Randy Tonniges and Ashley McNally presented the Audit dated June 30, 2018.

DIRECTOR'S REPORT:

1. Library certification with the Nebraska Library Commission has been completed.
2. The City has taken over responsibility for smoke detectors in the Library.
3. Give to Grow for the Library will focus on charging stations for the Library. Keith Fagot will contact the ESU regarding a contract for computer assistance. The ESU currently charges \$85 per hour.
4. The Staff have all received their job descriptions and are revising them to accurately state what they do.

5. The Library has received two tickets to "The Very Hungry Caterpillar" which will be presented October 16th at the Merryman in Kearney. There will be a drawing for these tickets.
6. Gutter installation is completed and the City has been informed about Curb Issues.
7. The 2018-2019 Budget was reviewed. The Library will receive \$340,000 from the City and \$152,500 from the County.
8. Mike Burris plans to purchase a Personal MBA program which would include 100 books at a cost of \$2,300.

For further details, please see the printed Director's Report in the October board packet.

The Meeting was adjourned at 5:05 p.m.

Respectfully Submitted,

Nancy Morse, Secretary