

## HOLDREGE AREA PUBLIC LIBRARY – BOARD MINUTES OF JANUARY 8, 2019

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by President Bev Rehm, in the Conference Room at 4:00 p.m. on January 8, 2019. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted on the bulletin board in the Conference Room. The following members were present: Bev Rehm, Nancy Morse, Shirley Butz, Linda Schwarz, Sue Christensen, Annette Sindt, and Mike Burris. Keith Fagot, Dave Black, Lynn McPheron, Mary Paulsen were absent.

**MINUTES:** The minutes of the December 4, 2018 meeting were reviewed. It was moved by Sue Christensen and seconded by Annette Sindt to approve the minutes. Motion passed unanimously on a roll call vote.

**PUBLIC FORUM:** There was no Public Forum

**FINANCIAL REPORT:** The Financial Report was given by Mike Burris as printed in the agenda. It was moved by Linda Schwarz and seconded by Sue Christensen to approve the Financial Report. Motion passed unanimously on a roll call vote.

**APPROVAL OF THE BILLS:** The monthly bills, listed in the Balance Sheet and Expenses by Vendor Detail Report were reviewed by the board. Shirley Butz expressed concern about the cost of the Lincoln Journal Star. No action was taken but this issue will be looked at. It was moved by Shirley Butz and seconded by Linda Schwarz to approve the bills. Motion passed unanimously on a roll call vote.

### **DIRECTOR'S REPORT AND BUSINESS:**

1. Staff: Year end staff evaluations are completed. The Staff thanks the board for the year-end raise.
2. Mike Burris will join the American Library Association which gives access to their policies. Three policies were reviewed, namely Meeting Rooms, Confidentiality of Library Records, and Gifts, and they were accepted as amended. It was agreed that any group using the Meeting Room should sign the Policy on Meeting Rooms and that the Library will no longer provide cups, glasses or utensils. These policies will be updated as needed.
3. Give to Grow brought in \$4,983.54.
4. The Christmas Stocking promotion brought in \$146.
5. The Computer upgrades were at a standstill as the ESU was on a two week vacation.
6. Layout of Library: Mike Burris is considering switching places for the Adult Fiction and the Non Fiction and moving the Teen Room to the main floor.
7. Mike Burris compiled a detailed comparison of statistics of the Holdrege and Central City Libraries.

For further information on the Director's Report, please see Mike Burris' written report.

The Meeting was adjourned at 5:10 p.m.

Respectfully Submitted, Nancy Morse, Secretary