

HOLDREGE AREA PUBLIC LIBRARY – BOARD MINUTES OF JUNE 4, 2019

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by President Bev Rehm, in the Conference Room at 4:00 p.m. June 4, 2019. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted on the bulletin board in the Conference Room. The following members were present: Bev Rehm, Nancy Morse, Shirley Butz, Sue Christensen, Keith Fagot, Lynn McPherson, Mary Paulsen and Annette Sindt, and Mike Burris. Linda Schwarz and Dave Black were absent.

MINUTES: The minutes of the May 7, 2019 meeting were reviewed. It was moved by Keith Fagot and seconded by Sue Christensen to approve the minutes. Motion passed unanimously on a roll call vote.

PUBLIC FORUM: There was no Public Forum

FINANCIAL REPORT: The Financial Report was given by Mike Burris as printed in the agenda. It was moved by Lynn McPheron and seconded by Annette Sindt to approve the Financial Report. Motion passed unanimously on a roll call vote.

APPROVAL OF THE BILLS: The monthly bills, listed in the Balance Sheet and Expenses by Vendor Detail Report were reviewed by the board. It was moved by Shirley Butz and seconded by Lynn McPheron to approve the bills. Motion passed unanimously on a roll call vote.

DIRECTOR'S REPORT AND BUSINESS:

1. The Elevator is out of order and the library will pay for replacing sensors in the door.
2. Computers: People are happy with Windows 10. All computer cabling needs to be restrung.
3. Phone systems security has been upgraded.
4. Summer Reading has 144 people signed up, 93 under 12.
5. The Library has a regional author coming this week and may do this once a month.
6. Friends of the Library Book Sale is June 10-15. They have been informed that the Library can no longer store their excess books.
7. Mike Burris has compiled a Circulation/Population Handout which he will take to the County and City Boards.
8. Mike Burris' one year evaluation is coming up. Bev Rehm and Keith Fagot will formulate an Evaluation and Job Description.
9. Grievance Procedure: It is understood that staff grievances must start with talking with Mike Burris.
10. It was moved by Keith Fagot and seconded by Mary Paulsen to go into Executive Session at 5:10 p.m.
11. It was moved by Sue Christensen and seconded by Annette Sindt to leave Executive Session at 5:18 p.m.
12. Mike Burris will compile a list of Board In-service that Board members can use to meet Continuing Education requirements.

13. This is Mary Paulsen's last meeting. We will definitely miss you, Mary.

14. It was moved by Keith Fagot and seconded by Lynn McPheron to adjourn. Motion carried on a roll call vote.

For further information on the Director's Report, please see Mike Burris' written report.

The Meeting was adjourned at 5:30 p.m.

Respectfully Submitted,

Nancy Morse, Secretary