

HOLDREGE AREA PUBLIC LIBRARY – BOARD MINUTES OF NOVEMBER 5, 2019

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by President Bev Rehm, in the Conference Room at 4:00 p.m. on November 5, 2019. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted on the bulletin board in the Conference Room. The following members were present: Bev Rehm, Nancy Morse, Shirley Butz, Linda Schwarz, Sue Christensen, Annette Sindt, Keith Fagot, Lynn McPheron, Sandi Ericson and Mike Burris. Dave Black was absent.

MINUTES: The minutes of the October 1, 2019 meeting were reviewed. It was moved by Keith Fagot and seconded by Linda Schwarz to approve the minutes. Motion passed unanimously. An addendum was added to the October minutes stating that the motion to approve the audit passed unanimously.

PUBLIC FORUM: There was no Public Forum

FINANCIAL REPORT: Mike Burris reported, that after this year, the library will not renew the subscription to the Lincoln Journal Star due to cost. He will also consider cancelling the Grand Island Independent. It was moved by Sue Christensen and seconded by Sandi Ericson to approve of this move. Motion passed unanimously.

APPROVAL OF BILLS: The monthly bills, listed in the Balance Sheet and Expenses by Vendor Detail Report were reviewed by the board. It was moved by Annette Sindt and seconded by Lynn McPheron to approve the bills. Motion passed unanimously.

DIRECTORS REPORT:

1. Due to memorials, the Library now has \$1440 to devote to Maker Space items.
2. It was moved by Shirley Butz and seconded by Sue Christensen to have the Library close at noon on Christmas Eve and New Year's Eve. Motion passed unanimously.
3. Staff Evaluations: Self evaluations have been distributed to the staff to be completed this month. Staff is to set goals, but will not be judged as to goals. How they plan to increase their skills is important.

For further information on the Director's Report, please see Mike Burris' written report.

It was moved by Keith Fagot and seconded by Lynn McPheron at 4:26 p.m. to go into Executive Session. It was moved by Keith Fagot and seconded by Linda Schwarz at 5:04 p.m. to leave Executive Session. Both motions passed unanimously.

It was moved by Sue Christiansen and seconded by Sandi Ericson to determine base salary rate by averaging the current hourly salaries, minus the Director's salary.

It was moved by Keith Fagot and seconded by Annette Sindt that Michelle McCay-Broyles' job description be changed to Adult/Teen Program Director with no change in hours, at a rate set by the Director, under the Board's guidance.

The Meeting was adjourned at 5:25 p.m.
Respectfully Submitted, Nancy Morse, Secretary