

## HOLDREGE AREA PUBLIC LIBRARY – BOARD MINUTES OF DECEMBER 10, 2019

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by President Bev Rehm, in the Conference Room at 4:00 p.m. December 10, 2019. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted on the bulletin board in the Conference Room. The following members were present: Sandi Ericson, Annette Sindt, Bev Rehm, Nancy Morse, Shirley Butz, Lynn McPheron, Sue Christensen, Dave Black, and Mike Burriss. Keith Fagot and Linda Schwarz were absent.

**MINUTES:** The minutes of the November 5, 2019 meeting were reviewed. It was moved by Lynn McPheron and seconded by Dave Black to approve the minutes. Motion passed by a unanimous vote.

**PUBLIC FORUM:** There was no Public Forum

**FINANCIAL REPORT:** The Financial Report was given by Mike Burriss as printed in the agenda. It was moved by Lynn McPheron and seconded by Annette Sindt to approve the Financial Report. Motion passed by a unanimous vote.

**APPROVAL OF THE BILLS:** The monthly bills, listed in the Balance Sheet and Expenses by Vendor Detail Report were reviewed by the board. It was moved by Dave Black and seconded by Sue Christensen to approve the bills. Motion passed by a unanimous vote.

### DIRECTOR'S REPORT AND BUSINESS

1. The Library was closed from November 25 until November 30, due to a snowstorm, Thanksgiving and a broken heater pump which was repaired by Durable Heating.
2. Give To Grow income will be used to create a Maker Space for the Library.
3. Mike Burriss is working on the State Statistics report and he will meet with the City Council and County Supervisors regarding last year's activity.
4. Mike Burriss asked that Diana Urbom's hours be increased from 32 to 35 hours per weeks. This was approved unanimously by the Board.
5. Michelle McKay-Broyles has had several activities for patrons since being appointed Programming Specialist.
6. Mike Burriss presented a staff pay increase of 3% based on the average base salary to begin with the January pay roll. It was moved by Sue Christensen and seconded by Sandi Ericson to approve this increase. Motion passed by a unanimous vote.
7. Mike Burriss presented a map showing where the 9500 library patrons are distributed throughout the City and County. He will show this map to the City and County Boards.

For further information on the Director's Report, please see Mike Burriss' written report.

The Meeting was adjourned at 4:50 p.m.  
Respectfully Submitted,  
Nancy Morse, Secretary