

HOLDREGE AREA PUBLIC LIBRARY-BOARD MEETING-APRIL 4, 2023

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by President Bev Rehm, in the conference room on April 4, 2023 at 4 pm. The meeting was conducted in compliance with the Nebraska Public/Open Law, posted on the bulletin board in the conference room. The following members were present: Bev Rehm, Jennifer Sand, Annette Sindt, Sue Christensen, John Sauder, Maureen Epping, and Mike Burris. Absent were Rosanna Meyer, Sandi Ericson, Shirley Butz, Keith Fagot.

Minutes: The minutes of the March 7, 2023 meeting were reviewed. A motion was made by Sue Christensen and seconded by Annette Sindt. Motion passed by roll call vote with members present.

Public Forum: Lola Tiller was present and requested a copy of the budget and that the monthly board meeting minutes be posted on the library site. Mike Burris will do this.

FINANCIAL REPORT: The financial report was reviewed, and a motion made by Annette Sindt and seconded by John Sauder to approve the financial report. Motion passed by roll call vote of members present. Discussion was held concerning the annual audit. Mike Burris has been unable to find an accountant to do this, despite pursuing several options. He will continue to look for options.

APPROVAL OF BILLS: The monthly bills listed on the Expenses by Vendor report were reviewed by the board. Motion made by John Sauder and seconded by Maureen Epping to approve the bills. Motion passed by a roll call vote.

BUSINESS: Bev Rehm appointed a committee to conduct the director's annual performance review. The committee will consist of board members: Keith Fagot, Maureen Epping and John Sauder who will interview staff members as part of the review.

Bev Rehm also suggested implementing a Board Development Committee to vet potential new board members. No action was taken.

DIRECTOR'S REPORT:

1. Mike Burris reported that the elevator is again not working but will be looked at and repaired in April.
2. The odor issue in the library has been resolved. Wallpaper was removed, walls sanitized, and repainted. Staff have moved back to their regular offices. Windows which have been leaking will be repaired by city staff.
3. The library has been invited to be a part of the Creative Art District for Holdrege. There are grant funds available. The library would provide space, hosting of events and programming.
4. Alterations to the Policy on Public Internet Access, Use and Safety concerning the age of adult privileges and length of internet access to patrons. This will require a change to the Clean Slate and Time Limit Manager Software. John Sauder made a motion to change the policy upon implementation of the Clean Slate and Time Manager software. Seconded by Annette Sindt. Motion carried.
5. The budget proposal was presented to the board. Mike Burris reported that there is a transfer of \$1000 from the electricity to gas in the new budget and a 3% increase in staff salaries. Board members will review the budget and revisit at the next meeting.

John Sauder made a motion to adjourn the meeting. Seconded by Annette Sindt. Motion carried and meeting was adjourned.

Respectfully submitted,

Jennifer Sand