

HOLDREGE AREA PUBLIC LIBRARY-BOARD MEETING- May 1, 2023

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by Vice President Keith Fagot in the conference room on May 1, 2023 at 4 pm. The meeting was conducted in compliance with the Nebraska Public/Open Meetings Law, posted on the bulletin board in the conference room. The following members were present: Jennifer Sand, Annette Sindt, Sue Christensen, John Sauder, Keith Fagot, Maureen Epping, Rosanna Meyer, Sandi Ericson, Shirley Butz, Keith Fagot and Mike Burriss. Absent was Bev Rehm.

Minutes: The minutes of the April 4, 2023 meeting were reviewed. It was moved by John Sauder and seconded by Rosanna Meyer to approve the minutes. Motion passed by roll call vote with members present.

Public Forum: Lola Tiller was present with no comment.

FINANCIAL REPORT: The financial report was reviewed as printed in the agenda. It was moved by John Sauder and seconded by Rosanna Meyer to approve the financial report. Motion passed by roll call vote of members present

APPROVAL OF BILLS: The monthly bills, listed on the balance sheet and expenses by vendor report were reviewed by the board. Motion made by Annette Sindt and seconded by Sue Christensen to approve the bills. Motion passed by a roll call vote.

BUSINESS: The July meeting will be moved to July 11, 2023.

Underground sprinkler installation was discussed. Mike Burriss will get estimates for the cost before any action is taken.

The inability to find an auditor was discussed. Mike Burriss will contact the Nebraska state auditor to find options.

DIRECTOR'S REPORT

1. Mike Burriss provided the board with a revised budget due to the omission of including hours paid for monthly staff meetings and a staff member that had not received a raise. Sue Christensen made a motion that the revised budget be approved. John Sauder seconded the motion. Motion carried by all members present. The 2023-2024 budget is approved.
2. Mike Burriss reported that he has reviewed the applicants for the custodial job and one person is able to do the required tasks. This person however, would need an adjustment in hours to 7-10 pm. Hours will be adjusted for the custodian.
3. Mike Burriss reported that on 5/22/23 there will be an all staff in-service. The summer reading program kickoff will be on 5/23/23. Both of these events will require a change from regular library hours. The library will be closed on 5/22 for the in-service and will open at noon on 5/23 so that all staff will be available for the summer kickoff later that day.
4. John Sauder made a motion that the board go into executive session to discuss the evaluation of the Director and to protect the reputation of any individual being discussed. The motion was seconded by Shirley Butz. Motion carried with members present. Time In: 4:30pm. Keith Fagot explained to the board members that the board will now go into closed session and may only discuss the item which was the reason for going into closed session. Rosanna Meyer made a motion that the board go out of executive session. This motion was seconded by Sandi Ericson. Motion carried by all members present. Time Out: 4:45 pm.
5. Next meeting will be June 6, 2023 at 4 pm and election of officers will be held.

Sue Christensen made a motion to adjourn the meeting. Seconded by Annette Sindt. Motion carried and meeting was adjourned.

Respectfully submitted,

Jennifer Sand