

HOLDREGE AREA PUBLIC LIBRARY BOARD MEETING- July 11, 2023

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by President John Sauder in the conference room on July 11, 2023 at 4 pm. The meeting was conducted in compliance with the Nebraska Public/Open Meetings Act posted on the bulletin board in the conference room. The following members were present: John Sauder, Annette Sindt, Sandi Ericson, Sue Christensen, Rosanna Meyer, Jennifer Sand, Maureen Epping, director Mike Burris, & new member Julie Johnson. Absent was Shirley Butz.

Minutes: The minutes of the June 6, 2023 meeting were reviewed. It was moved by Rosanna Meyer and seconded by Jennifer Sand to approve the minutes. Motion passed by roll call vote with members present.

Public forum: Lola Tiller was present and asked about filling vacancies on the library board. It was noted at this time that the board is still looking for a city representative for the library board. Julie Johnson filled the seat for the county library board vacancy.

Financial report: The financial report was reviewed as printed in the agenda. It was moved by Sandi Ericson and seconded by Rosanna Meyer to approve the financial report. Motion carried by all members.

Approval of Bills: The monthly bills, listed on the balance sheet and expenses by vendor report were reviewed by the board. Annette Sindt made a motion to approve the bills and Rosanna Meyer seconded it.

Business: The board reviewed the by-laws of the library. An amendment was discussed to limit the time for the public forum. Questions were also raised about Section 5 of the By-Laws. A follow-up with prior board members regarding this section will be done as most of the members on the current board were not on the board at the time the last revision was done to the by-laws.

Underground sprinkler installation was discussed. According to Mike, we are on a waiting list for a city approved plumber to do that part of the installation.

Mike Burris found an auditor to do the audits for the library. The board reviewed the information regarding this. It was noted that an audit needs to be done to receive certain grants for the library and that we haven't had one done since the last accounting firm discontinued their service for us. It was also noted that there are no other accountants that are willing to do the type of audit that our library needs. A motion was made by Sandi Ericson to approve a basic audit by AMGL out of Grand Island for 3 fiscal years: June 2022 for \$8000, June 2023 for \$8100 & June 2024 for \$8200. Jennifer Sand seconded this. Motion passed by all members.

Director's report:

1. Mike noted that the elevator is now fixed and that the cost to do this was over \$5000.
2. July 14, 2023 the library will be closed due to staffing issues.
3. The storage room has been cleaned out and some metal chairs are to be sold with the proceeds going to the Friends of the library.
4. Give 2 Grow funds raised this year and depreciation funds will be used to upgrade the computers in the library to Windows 11.
5. On July 18 Mike will present the library's budget to the Holdrege City Council.
6. There is a new form now being used to track library statistics that has social media included.

Executive Session: A motion was made to go into executive session to discuss Mike's contract & salary by John Sauder and seconded by Sue Christensen.

The board went into executive session to discuss the above at 4:47 pm.

John Sauder made a motion to go out of executive session at 4:57 pm and Jennifer Sand seconded it.

Director's contract: A motion was made by Jennifer Sand to approve Mike Burris' contract and salary increase for the fiscal year July 1, 2023- June 30, 2024. Rosanna Meyer seconded it.

John Sauder made a motion to adjourn the meeting. Rosanna Meyer seconded it.

Meeting adjourned at 4:58 pm.

Respectfully submitted,
Maureen Epping