

Holdrege Area Library Board Meeting September 5, 2023

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order by President John Sauder in the conference room on September 5, 2023 at 4 pm. The meeting was conducted in compliance with the Nebraska Public/Open Meetings act posted on the bulletin board in the conference room. The following members were present: John Sauder, Sandi Ericson, Julie Johnson, Rosanna Meyer, Annette Sindt, Sue Christensen, Maureen Epping, and library director Mike Burris. Absent were Jennifer Sand and Shirley Butz.

Minutes: The minutes from the August 1, 2023 meeting were reviewed. It was moved by Rosanna Meyer and seconded by Julie Johnson to approve the minutes. Motion passed with roll call vote with members present.

Public forum: Lola Tiller and Connie Jacobsen were present. Connie Jacobsen presented a concern on the library's policy regarding book donations. The current policy requires that any books donated by patrons be given to the Friends of the Library for resale in order to ensure the library has control over its catalog and to avoid any perceived bias amongst donors. Connie's concerns were discussed and it was determined that library staff should notify patrons who are desirous of donating books about the library's policy on this issue in order to avoid any further misunderstanding on this point. At this time, the board elected not to change the policy on this issue.

Financial report: The financial report was reviewed as printed in the agenda. It was moved by Sue Christensen and seconded by Sandi Ericson to approve the bills. Motion carried by all members present.

Approval of bills: The monthly bills, listed on the balance sheet and expenses by vendor sheet were reviewed by the board. It is of note that the hardware for the staff computer updates was \$7526.42 which was taken out of the depreciation fund as approved at the last meeting. Annette Sindt made a motion to approve the bills and John Sauder seconded it. Motion carried by all members present.

Business: Article 2, section 9 of the Library by-laws was discussed. Sue Christensen made a motion to amend the by-laws pursuant to the draft circulated at the last meeting and Rosanna Meyer seconded the motion. Motion carried by all members present. This will be changed in the by-laws. We are still awaiting approval of the new city board member to fill the vacancy on the library board. A tentative Community Response plan for the NLC Library Commission was reviewed. John Sauder made a motion to approve this tentative plan and Julie Johnson seconded it. Motion carried with all members present.

Director report:

1. Both air conditioning units have been replaced in the last few months and the children's library air conditioning is able to maintain a stable temperature. However the main library unit is not able to do this. Kim Parsons has been notified of this. The library has a policy that states if the inside temperature gets above 80 degrees, it will close. As a result of the air conditioning problems, this happened several afternoons this last month.

2. The meetings regarding the Creative Arts District certification went well and the library is working on getting this certification. If received, it would allow the library to get additional grants from the Nebraska Arts Council.
3. The audit for the library has been completed and has gone well. We are awaiting the final report regarding this.
4. The microfilm is not focusing and will be shipped out next week for repairs.
5. Employee insurance rate rose 10% , but is still under the library budget.
6. The NLC Library accreditation is due at the end of September. The board was asked to approve a tentative Community Response plan so that this could be submitted.

Annette Sindt made a motion to adjourn the meeting and Sue Christensen seconded it.
Meeting adjourned at 4:56 pm.

Respectfully submitted,
Maureen Epping , secretary