

Holdrege Area Library March 5, 2024 Board Meeting

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order in the library conference room at 4:00pm. The meeting was conducted in compliance with the Nebraska Public/Open Meetings Act posted on the bulletin board in the conference room. Members present were: Julie Johnson, Sue Christensen, Annette Sindt, Rosanna Meyer, Sandi Ericson, Cassie Ehrenberg, John Sauder, Maureen Epping, and library director Mike Burris. Absent were Bill Yochum and Jennifer Sand.

Minutes: The minutes from the February 6, 2024 meeting printed in the meeting agenda were reviewed. A motion to approve the minutes was made by Sue Christensen and seconded by Julie Johnson. The minutes were approved with affirmative votes from Julie Johnson, Sue Christensen, Annette Sindt, Rosanna Meyer, Sandi Ericson, Cassie Ehrenberg, John Sauder, and Maureen Epping.

Public forum: There was no one present for public comment.

Auditor's report: The auditor report for June 2022 and June 2023 were given and reviewed. Recommendations that the auditor made have been implemented. Mike will check into a quote for the June 2024 auditor report.

Financial report: The financial report, printed in the agenda, was reviewed. It was moved by Sandi Ericson and seconded by Annette Sindt to approve the financial report. The motion passed with affirmative votes from Julie Johnson, Sue Christensen, Annette Sindt, Rosanna Meyer, Sandi Ericson, Cassie Ehrenberg, John Sauder, and Maureen Epping.

Approval of bills: The monthly bills, listed in the expenses and vendor detail and balance sheets, were reviewed and approved following a motion from Annette Sindt and seconded by Sue Christensen. The motion passed with affirmative votes from Julie Johnson, Sue Christensen, Annette Sindt, Rosanna Meyer, Sandi Ericson, Cassie Ehrenberg, John Sauder, and Maureen Epping.

New business: Overdue items policy was discussed and reviewed. A motion was made by Sue Christensen and seconded by Rosanna Meyer to change the policy to read:

All overdue items (books, audio books, DVDs, and video games) that are overdue will be sent an initial overdue letter at 10 days, a billing letter at 42 days, and at 56 days police intervention will be required.

Motion passed with affirmative votes from Julie Johnson, Sue Christensen, Annette Sindt, Rosanna Meyer, Sandi Ericson, Cassie Ehrenberg, John Sauder, and Maureen Epping.

There has been some interest in the house north of the library. Sue presented information to the board regarding a meeting she had to discuss what options were available regarding the house. Currently the city owns the house, so inquiries regarding the house have to go through them.

Director's report:

1. CPR training has been completed and an AED has been obtained. The city will mount it.
2. The smell issue is ongoing. The sewer pipes have been "smoked." Plumbers are working to seal the leaks off. Air samples have been taken again and we are awaiting the results. The roof repairs have begun and we are awaiting a quote on roof replacement.
3. The front door has been fixed and is now working properly.
4. The microfilm is back and guidelines for using it are being updated.

Adjournment: A motion to adjourn the meeting was made by Sandi Ericson and seconded by John Sauder. Meeting adjourned at 5:05pm.

Respectfully submitted,
Maureen Epping, secretary