

Holdrege Area Public Library October 1, 2024 Board Meeting

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order in the library conference room at 4:00 pm. The meeting was held in compliance with the Nebraska Public/Open Meetings Act posted on the bulletin board in the conference room. Members present were Annette Sindt, Julie Johnson, Anna Sertich, Cassie Ehrenberg, Sue Christensen, Rosanna Meyer, Lori Larson, Maureen Epping, and director Sierra Burrows. Absent were Jennifer Sand and Bill Yochum.

Consent agenda: The minutes from the September 3 and special meeting September 18 as well as the financial report and approval of bills were discussed. A motion was made by Sue Christensen and seconded by Anna Sertich to approve the consent agenda. The motion passed with affirmative votes from Annette Sindt, Julie Johnson, Anna Sertich, Cassie Ehrenberg, Sue Christensen, Rosanna Meyer, Lori Larson, and Maureen Epping.

Public forum: No one was present for public comment.

New business: Discussed signing card updates. A motion was made by Rosanna Meyer and seconded by Annette Sindt to add director Sierra Burrows to the signing card on all library financial accounts and the library credit card. Diana will need to order a new bank and credit card for the director if this has not already been done. The motion passed with affirmative votes from Annette Sindt, Julie Johnson, Anna Sertich, Cassie Ehrenberg, Sue Christensen, Rosanna Meyer, Lori Larson, and Maureen Epping.

Discussed merit raise increases and the timing to submit them. A motion was made to amend the merit increase policy request to change the timing to state that "A merit increase needs to be submitted to the director of the library and the board president between February 1- March 31 to be considered for the next fiscal year." by Sue Christensen and seconded by Julie Johnson. The motion passed with affirmative votes from Annette Sindt, Julie Johnson, Anna Sertich, Cassie Ehrenberg, Sue Christensen, Rosanna Meyer, Lori Larson, and Maureen Epping.

Discussed creating a list of potential board members and having an application to fill out posted on the library website. Jennifer Sand submitted her resignation from the library board

Discussed closing the library for the Thanksgiving holiday on November 30, 2024. A motion was made by Julie Johnson and seconded by Annette Sindt to close the library on November 30, 2024 for the Thanksgiving holiday due to staffing concerns. The motion passed with affirmative votes from Annette Sindt, Julie Johnson, Anna Sertich, Cassie Ehrenberg, Sue Christensen, Rosanna Meyer, Lori Larson, and Maureen Epping.

Discussed financial report and a motion was made by Lori Larson and seconded by Rosanna Meyer to have only the accounts payable itemized out. Motion passed with affirmative votes from Annette Sindt, Julie Johnson, Anna Sertich, Cassie Ehrenberg, Sue Christensen, Rosanna Meyer, Lori Larson, and Maureen Epping.

Old business: The Friends of the Library (FOL) Storage Policy was discussed and a motion was made by Rosanna Meyer and seconded by Annette Sindt to approve the FOL Storage Policy. Motion passed with affirmative votes from Annette Sindt, Julie Johnson, Anna Sertich, Cassie Ehrenberg, Sue Christensen, Rosanna Meyer, Lori Larson, and Maureen Epping.

The by-laws review has been tabled until the next meeting.

The new building initiative has been tabled for six months so that library policies can be updated.

The smell in the library is still strong. The library director will contact VOC (volatile organic compound) to get an estimate on the cost of testing.

Interim director report:

1. The library credit card that had the previous director's name on it was cancelled.
2. Potentially changing the library to fiber optic internet will be held off until e-rate bidding is open again.

Director's report:

1. A new circulation manager has been hired. Her first day will be October 14, 2024.
2. The library director's computer has been having issues. This will be looked into by the NLA and they will use grant funds to cover this.

Adjournment: A motion to adjourn the meeting was made by Annette Sindt and seconded by Anna Sertich. Meeting adjourned at 5:26 pm.

Respectfully submitted,

Maureen Epping, secretary