

## Holdrege Area Public Library November 5, 2024 Board Meeting

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order in the library conference room at 4:05 pm. The meeting was held in compliance with the Nebraska Public/Open Meetings Act posted on the bulletin board in the conference room.

Members present were: Anna Sertich, Rosanna Meyer, Sue Christensen, Cassie Ehrenberg, Julie Johnson, Bill Yochum, Annette Sindt, Maureen Epping, and library director Sierra Burrows. Absent was Lori Larson.

**Consent Agenda:** The minutes from the October 1, 2024 library board meeting as well as the financial report and approval of bills were reviewed and a change to the minutes was noted. A motion to approve the October 1, 2024 minutes with the amended changes was made by Sue Christensen and seconded by Rosanna Meyer. A motion to approve the consent agenda was made by Sue Christensen and seconded by Anna Sertich. The motion passed with affirmative votes from Anna Sertich, Rosanna Meyer, Sue Christensen, Cassie Ehrenberg, Julie Johnson, Bill Yochum, Annette Sindt, and Maureen Epping.

**Public forum:** No one was present for public comment.

**New business:** A new financial policy from the library director was discussed. A motion was made to accept the financial policy revised on October 1, 2024 and adopted on November 5, 2024 by Annette Sindt and seconded by Anna Sertich. The motion passed with affirmative votes from Anna Sertich, Rosanna Meyer, Sue Christensen, Cassie Ehrenberg, Julie Johnson, Bill Yochum, Annette Sindt, and Maureen Epping. Personnel policy 1.5.3.3 was discussed. A motion was made by Anna Sertich and seconded by Sue Christensen to approve the personnel policy 1.5.3.3 merit increase for regular status employees reviewed on October 1, 2024 and adopted November 5, 2024. The motion passed with affirmative votes from Anna Sertich, Rosanna Meyer, Sue Christensen, Cassie Ehrenberg, Julie Johnson, Bill Yochum, Annette Sindt, and Maureen Epping.

A library board member interest form was reviewed and was discussed. It will be posted on the library website.

The audit report was handed out and potentially will be discussed with auditors next month at the board meeting.

Annual holiday bonuses for library employees were discussed. A motion was made to give an annual holiday bonus of \$100 in Chamber bucks or chamber gift card to all library employees by Sue Christensen and seconded by Annette Sindt. The motion passed with affirmative votes from Anna Sertich, Rosanna Meyer, Sue Christensen, Cassie Ehrenberg, Julie Johnson, Bill Yochum, Annette Sindt, and Maureen Epping.

**Old business:** The library board by-laws were discussed and presented on November 5, 2024. The board will vote on them at the next meeting.

Potential new board members were brought up and a few board members will contact these individuals to see if they may be interested in joining the library board of trustees.

The new library building initiative was discussed and will be addressed at the next meeting.

An update on what the city has been doing to address the building smell was given. The building smell is still here even though the city cleaned the vents. The city is still working on addressing the building smell problem.

**Director's report:**

1. December 13, 2024 the library will be closed for an all staff in-service.
2. The library will be using e-rate bidding for fiber optic internet when the bidding opens up.
3. Policies and procedures for the library continue to be updated.
4. A new printer was obtained for the circulation office that enhances the service offerings to patrons and employees.

**Adjournment:** A motion to adjourn the meeting was made by Anna Sertich and seconded by Rosanna Meyer.

Meeting adjourned at 5:30 pm.

Respectfully submitted,

Maureen Epping, secretary