

Holdrege Area Public Library December 3, 2024 Board Meeting

The regularly scheduled board meeting of the Holdrege Area Public Library was called to order in the library conference room at 4:00 pm. The meeting was held in compliance with the Nebraska Public/Open Meetings Act posted on the bulletin board in the conference room. Members present were: Sue Christensen, Rosanna Meyer, Annette Sindt, Julie Johnson, Lori Larson, Maureen Epping, and library director Sierra Burrows. Absent were Cassie Ehrenberg, Anna Sertich, and Bill Yochum.

Consent agenda: The minutes from the November 5, 2024 library board meeting as well as the financial report and approval of bills were reviewed. A motion to approve the consent agenda was made by Annette Sindt and seconded by Rosanna Meyer. The motion passed with affirmative votes from Sue Christensen, Rosanna Meyer, Annette Sindt, Julie Johnson, Lori Larson, and Maureen Epping.

Public forum: Lola Tiller was present but had no public comment at this time.

New business: Jamie from AMGL discussed the financial audit for the library and answered any questions that the board had regarding the audit. A motion was made to accept the auditor's assessment of financial standing for the Holdrege Public Library by Lori Larson and seconded by Annette Sindt. The motion passed with affirmative votes from Sue Christensen, Rosanna Meyer, Annette Sindt, Julie Johnson, Lori Larson, and Maureen Epping.

Library director Sierra Burrows discussed joining the library speaker consortium which would provide virtual author talks featuring well known authors. A motion was made to approve allocating funds from the Phelps County Community Foundation Fund (PCCFF) to cover the cost of joining the library speaker consortium by Lori Larson and seconded by Rosanna Meyer. The motion passed with affirmative votes from Sue Christensen, Rosanna Meyer, Annette Sindt, Julie Johnson, Lori Larson, and Maureen Epping.

The library director also discussed the Mango Languages program. She applied for a grant to cover the cost of this program, but that grant would not fully cover the cost. A motion was made to draw funds from the PCCFF from the local 25% fund match for the Mango Language program once the grant has been approved by Julie Johnson and seconded by Annette Sindt. The motion passed with affirmative votes from Sue Christensen, Rosanna Meyer, Annette Sindt, Julie Johnson, Lori Larson, and Maureen Epping.

*** A break was taken from 4:30 pm to 4:56 pm due to a lack of a quorum.**

The library director reviewed policies 1.2.6, 1.3.7, 1.6.5, 1.11, and tool 1.3 with the library board.

The library director also discussed a budget plan for temporary reassignment of duties during extended staff absences. No action was taken at this time regarding this.

A copy of the Policy on Public Internet Access, Use, and Safety was formally acknowledged and demonstrates that the Holdrege Area Public Library is CIPA (Child Internet Protection Act) compliant.

Old business: The library board by-laws were tabled at this time. A motion was made to table the by-laws for the library board until we have approval from the city and county on the board member term limits by Lori Larson and seconded by Rosanna Meyer. The motion passed with affirmative votes from Sue Christensen, Rosanna Meyer, Annette Sindt, Julie Johnson, Lori Larson, and Maureen Epping.

The county board member seat opening has been posted on the library website as well as the library's Facebook page. We are still waiting to hear from potential board members that have been contacted regarding the opening.

Director's report:

1. Mighty Ducts came and smoked the whole building hoping to get rid of the "smell". It was not successful. The next step from the city to help with the problem is to install exhaust fans in the circulation and director's office. This will take place next week.
2. The custodian position is still open and interviews for the position will be conducted soon.
3. E-rate applications for the internet coverage are being applied for at this time.
4. Give 2 Grow funds that were received totaled \$9400 without the matching funds.

Adjournment: A motion to adjourn the meeting was made by Annette Sindt and seconded by Lori Larson.

Meeting adjourned at 5:28 pm.

Respectfully submitted,

Maureen Epping, secretary